

**UTILITY BOARD/COMMON COUNCIL**

**Thursday, August 22, 2013**

**7:00 P.M.**

The Common Council and Utility Board of the City of Huntingburg met in joint session at its regularly scheduled meeting time on Thursday, August 22, 2013 at the hour of 7:00 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Lehr, Blackgrove, Kissling and Summers were present. Also present were Mayor Spinner and City Attorney Schneider. Member McPherron was absent.

Mayor Spinner called the meeting to order.

A motion was made by Kissling, seconded by Blackgrove and carried to approve the minutes of the July 25, 2013, August 6, 2013 and August 9, 2013 meetings as presented.

A motion was made by Blackgrove, seconded by Lehr and carried to approve the claims as presented.

Sue Tooley, Transportation Director presented a transit report. Sue introduced employees who work in the Transportation Department. Several riders expressed their appreciation for the van service.

A proposed resolution required for federal funding of the Transit Department was presented.

A motion was made by Lehr, seconded by Summers and carried to adopt Resolution No. 2013-29 entitled:

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION  
FOR A GRANT UNDER SECTION 5311 OF THE FEDERAL TRANSIT ACT, AS  
AMENDED**

The Mayor presented a report for the Huntingburg Redevelopment Commission from O.W. Krohn and Associates, LLP detailing the activity in each Tax Increment Finance District of the City. He noted the report is required to be entered into the State Gateway Information System By October 1. He also requested that Clerk-Treasurer Dippel be designated to enter the information from the report in the Gateway System for the City.

A motion was made by Blackgrove, seconded by Kissling and carried to Authorize Clerk-Treasurer Dippel to enter the Tax Increment Finance information in the State Gateway Information System.

Paul Neukam of Sitewise Systems was present to update the Council on the new network communication system. After evaluating several providers he recommended the City begin negotiations with Matrix Integration.

A motion was made by Blackgrove, seconded by Kissling and carried to grant the Mayor and Paul Nuekam permission to begin negotiations with Matrix Integration on the final design of the project and cost estimates as the City's preferred vendor for this project.

The Mayor presented an amendment to the PSC & City of Huntingburg Fiber Optic Network Services Agreement dated January 18, 2013 to establish beginning and ending dates of the agreement. The agreement would begin on January 1, 2012 and go through December 31, 2014. During this time the City would waive all pole contact fees where PSC has cable facilities attached to City poles.

A motion was made by Lehr, seconded by Kissling and carried to approve the amendment to the PSC & City of Huntingburg Fiber Optic Network Services Agreement as presented.

Travis McQueen, of the Huntingburg Airport presented the airports 2014 budget estimate. The budget was estimated to be \$346,460 for the year 2014.

A motion was made by Kissling, seconded by Blackgrove and carried to approve the Huntingburg Airport's 2014 budget estimate as presented.

Energy Superintendent Reutepohler presented gas and electric monthly reports. Reutepohler requested permission to send Colin Leinenbach to pole climbing school for 8 days to become certified to climb. The school will be held from September 4, 2013 to September 13, 2013.

There was concern about protecting the investment the City makes in employees when the City is paying for training which leads to a marketable certification. The possibility of repayment of a portion of the training costs was discussed.

The Mayor indicated that he will discuss with other mayors how they treat such matters and will discuss the matter with the policy and procedures review team and a report will be forthcoming.

A motion was made by Kissling, seconded by Lehr and carried to approve sending Colin Leinenbach to pole climbing school from September 4, 2013 to September 13, 2013.

Reutepohler noted that all gas storage lease holders are all going to LP gas for their gas needs.

Reutepohler presented quotes for a vacuum excavator. He recommended the McLaughlin unit noting it was the only one that met all of the specifications. He also noted that this is a low profile machine able to get into tighter spaces. The quote was for \$67,102.00.

A motion was made Summers, seconded by Kissling and carried to allow Reutepohler to purchase the McLaughlin vacuum excavator as noted above.

Reutepohler noted the cost adjustment trackers and base cost of gas and electric will be studied to be able to reset the base to more closely reflect the current actual costs of natural gas and electricity. The City's rate consultant, O.W. Krohn, will be at the September 24, 2013 meeting to discuss and make a recommendation.

Water Superintendent Traylor presented his monthly report.

Eric Parsley of Commonwealth Engineers was present to update the Board on the City Lake Dredging project. He noted that he would like to concentrate on one site for storage of dredging material so archaeological recognizance does not have to be performed on multiple sites.

Traylor indicated that he would like to concentrate on the one site as he feels it is the best site for the project. He would like to continue to negotiate with the property owner of the preferred site.

An archaeological field estimate was presented from Archaeological Consultants of Ossian in the amount of \$3,160.00.

A motion was made by Blackgrove, seconded by Lehr and carried to approve the needed archaeological work when the time comes and approve the estimate of Archaeological Consultants of Ossian in the amount of \$3,160.00 as presented.

Traylor presented a proposed change order to the agreement between the City and Jasper Lumber Company in the amount of \$1,144.00 to dig out and backfill an area at the site of the water vehicle storage garage that was deemed too soft for construction.

A motion was made by Kissling, seconded by Blackgrove and carried to approve the change order with Jasper Lumber Company in the amount of \$1,144.00 as presented and noted above.

Traylor presented a list of 7 brass meters containing lead that he would like to dispose of. He noted that the meters have a total value of \$1,935.00. He indicated that the state will not allow the installation of the meter due to the lead content beginning in 2014.

A motion was made by Blackgrove, seconded by Kissling and carried to declare the meters surplus and authorize their disposal on the open market.

Traylor noted that he is working with Attorney Schneider to draft a revised backflow and cross connection ordinance to comply with State Statutes.

Attorney Schneider presented a proposed ordinance that would update fire department procedures.

A motion was made by Kissling, seconded by Lehr and carried to introduce Ordinance No. 2013-30 entitled:

**AN ORDINANCE AMENDING HUNTINGBURG MUNICIPAL CODE  
CHAPTER 38 REGARDING THE ORGANIZATION AND OPERATION OF  
THE FIRE DEPARTMENT OF THE CITY OF HUNTINGBURG**

A motion was made by Blackgrove, seconded by Kissling and carried with unanimous consent to consider the adoption of Ordinance No. 2013-30 at the same meeting it was introduced.

A motion was made by Lehr, seconded by Kissling and carried to adopt Ordinance No. 2013-30.

Upon call of roll for the adoption or rejection of Ordinance No. 2013-30 the vote being 4 ayes, 0 nays, 1 absent (McPherron) in favor of adoption, Ordinance No. 2013-30 was duly passed and adopted this date at the hour of 7:24 P.M.

Attorney Schneider presented a proposed ordinance that would update the fines for parking in handicapped zones.

A motion was made by Kissling, seconded by Summers and carried to introduce Ordinance No. 2013-31 entitled:

**AN ORDINANCE AMENDING CHAPTER 34 OF THE HUNTINGBURG  
MUNICIPAL CODE PROVIDING FOR A SCHEDULE OF CIVIL PENALTIES  
FOR CERTAIN ORDINANCE VIOLATIONS**

A motion was made by Kissling, seconded by Summers and carried with unanimous consent to consider the adoption of Ordinance No. 2013-31 at the same meeting it was introduced.

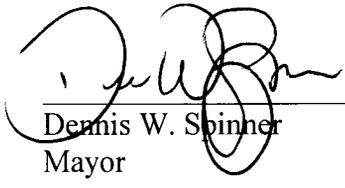
A motion was made by Summers, seconded by Kissling and carried to adopt Ordinance No. 2013-31.

Upon call of roll for the adoption or rejection of Ordinance No. 2013-31 the vote being 4 ayes, 0 nays, 1 absent (McPherron) in favor of adoption, Ordinance No. 2013-31 was duly passed and adopted this date at the hour of 7:27 P.M.

The Mayor indicated that member McPherron had previously requested the Council to consider changing the start time of Council meetings to 7:30 P.M. due to the hours of his new job.

A motion was made by Blackgrove, seconded by Lehr and carried to change the regular start times for future Common Council/ Utility Board meetings to 7:30 P.M. except for the meetings of September 24, 2013 and October 10, 2013, which have already been advertised for budget hearings.

There being no further business before the Council, a motion was made by Kissling, seconded by Blackgrove and carried to adjourn the meeting at 8:31 o'clock P.M.



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Dennis W. Spinner  
Mayor



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Thomas A. Dippel  
Clerk-Treasurer