

## UTILITY BOARD/COMMON COUNCIL

Thursday, April 23, 2015

7:00 P.M.

The Common Council and Utility Board of the City of Huntingburg met in joint session at its regularly scheduled meeting time on Thursday, April 23, 2015 at the hour of 7:00 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Blackgrove, McPherron, Lehr, Kissling and Summers were present. Also present was Mayor Spinner. City Attorney Schneider was absent.

Mayor Spinner called the meeting to order.

A motion was made by Lehr, seconded by McPherron and carried to approve the minutes of the April 9, 2015 meeting.

A motion was made by Kissling, seconded by Summers and carried to approve the claims as presented.

The Mayor presented a Resolution of Respect for Charles "Sonny" Cooper, who recently passed away, for his services to the City of Huntingburg as a leader and as a member of the Common Council, Utility Board, Board of Public Works and Safety and the Huntingburg Volunteer Fire Department.

The Mayor proclaimed May 7, 2015 as a "Day of Prayer and Thanksgiving" He informed the Council of the upcoming first annual Huntingburg prayer breakfast that will take place Thursday, May 7, 2015, at 7:00 A.M. at Old Town Hall. He also indicated that Thursday May 7, 2015 has been declared as a National Day of Prayer by the Governor of Indiana and the President of the United States of America.

With the retirement of one of the two Emergency on-call Dispatchers, Carolyn Bartelt, a review of the dispatch issue was conducted. A summary of three options was presented:

- 1) Continue as is and hire a replacement for Ms. Bartelt
- 2) Have a Water operator that would be hired for a new 3<sup>rd</sup> shift at the water plant take care of the dispatch duties
- 3) Have a call center handle the dispatch calls

Sue Tooley, Office Manager, was present and informed the Council of her recent tour of the Koester's Call Center in Evansville, Indiana. She noted their thoroughness and professionalism. She recommended the call center option.

It was noted that there is one other similar call center, Vanguard, in the area. They will be reviewed as well.

A motion was made by Lehr, seconded by Blackgrove and carried to explore having a call center service for the City and to investigate the options and come back to the Council with a recommendation at our next meeting.

Energy Superintendent Reutepohler presented the Electric Department monthly report.

Reutepohler presented quotes for two step-down transformers to step the voltage back to 4KV from the City's 12.5KV system. A new transformer will be installed to feed the railroad yard.

A motion was made by Kissling, seconded by McPherron and carried to approve the purchase of two 4KV stepdown transformers from Brownstown Electric for the low quote of \$15,730.00.

The central substation has been shut down for installation of circuit breakers. The central substation will be tested this week and is scheduled to be turned back on this Friday.

Reutepohler informed the Board that with the new circuit breakers installed he would like to add thermal imaging to the monthly inspection of both substations. He noted the Electric Department already has a thermal imaging gun that does not get used like it should due to lack of training. Reutepohler requested permission to send two employees to training on the use of the Electric Department's thermal imaging gun. He noted the tool will show hot spots in the substations and hot spots throughout the system that cannot be seen with the naked eye. The total cost of the school and travel is approximately \$2,495.00 each. The training will last 5 days in October.

A motion was made by Lehr, seconded by Summers and carried to approve sending two employees to training on the thermal imaging gun for 5 days in October, 2015 at a cost of \$2,495.00 each as noted above.

Reutepohler informed the Board of the railroad's request to run power to a crossing on Ferdinand Road NW, east of Cherry Street. He noted the railroad would pay for all costs to run the electricity to the site.

Reutepohler presented the monthly Gas report. He noted that well plugging at the gas storage field will begin again soon.

Water Superintendent Williams presented his monthly report. He updated the Board on the proposed "Rain Garden" noting it is still in the design phase.

Williams presented a "Water Treatment Plant Cost Analysis for City of Huntingburg, Indiana", prepared by Neikirk Engineering, LLC. The analysis was done to help determine the cost to produce water at the plant and the possibility of adding a 3<sup>rd</sup> shift for water production.

Williams presented quotes for materials to be used to run water to the St. Joseph's project. The low quote was from Utility Pipe Sales in the amount of \$12,799.90.

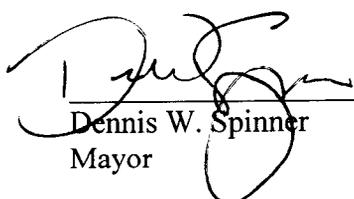
A motion was made by McPherron, seconded by Kissling and carried to approve the low quote for St. Joseph's project materials in the amount of \$12,799.90 from Utility Pipe Sales.

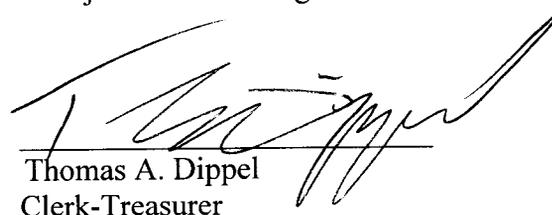
Williams indicated that he would like to send "Request for Proposals" (RFP) to consulting firms to help with the proposed Cured-in-Place Pipe (CIPP) project to be trialed as part of the 4<sup>th</sup> Street waterline replacement for the portion of the Street under Highway 231. The services would be for initial basic design, bid documents, including preparation and execution of bid, permit help, and some limited construction inspection. The RFP will also include the cost of continuing the CIPP project to complete the entirety of the project (lining the water main from Geiger Street to Van Buren Street).

A motion was made by Kissling, seconded by Lehr and carried to approve sending Request for Proposals to consulting firms for the above referenced CIPP project and to approve the committee of Water Superintendent Williams, Water Crew Chief Meyerholtz, Council member McPherron, Planning Director Lake, and Mayor Spinner to review the proposals and present a recommendation to the Council on how to proceed.

The Mayor reminded the Council of the upcoming full scale train derailment simulation being put on by the Dubois County Emergency Planning Committee on May 30, 2015. He noted that the railroad is going to shut down train traffic for 5 hours during the simulation.

There being no further business before the Council, a motion was made by Kissling, seconded by Blackgrove and carried to adjourn the meeting at 8:09 o'clock P.M.

  
Dennis W. Spinner  
Mayor

  
Thomas A. Dippel  
Clerk-Treasurer