

UTILITY BOARD/COMMON COUNCIL

Tuesday, January 12, 2016

7:00 P.M.

The Common Council and Utility Board of the City of Huntingburg met in joint session at its regularly scheduled meeting time on Tuesday, January 12, 2016 at the hour of 7:00 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Wehr, Bounds, McPherron, Kissling and Blessinger were present. Also present were Mayor Spinner and City Attorney Schneider.

Mayor Spinner called the meeting to order.

A motion was made by Kissling, seconded by McPherron and carried to approve the minutes of the December 22, 2015 meeting.

A motion was made by Bounds, seconded by Kissling and carried to approve the claims as presented.

The Mayor indicated the need to designate a regular meeting time and place for the Common Council/Utility Board meetings.

A motion was made by McPherron, seconded by Bounds and carried to set regular Common Council/Utility Board meetings for the 2nd and 4th Tuesday of each month at 7:00 P.M. in the Council Chambers of Huntingburg City Hall.

It was noted that a Council President Pro Tempore needs to be elected by the Council to preside over meetings in the absence of the Mayor.

A motion was made by Kissling, seconded by Blessinger and carried to elect Councilman Tim Wehr as President Pro-tem of the Council for the year 2016.

It was noted that an official newspaper needs to be designated by the Council for the purpose of placing legal publications.

A motion was made by McPherron, seconded by Bounds and carried to designate the Huntingburg Press as the official newspaper of the City of Huntingburg.

The Mayor presented a list containing Mayoral appointments to Boards and supervisory positions. He also indicated on the list the following recommendations for Common Council appointments who have indicated their willingness to serve.

A motion was made by Kissling, seconded by Blessinger and carried to appoint the following individuals to the respective positions:

Redevelopment Commission

Eugene Peters 1 year term ending 12/31/2016
Joe Bartelt 1 year term ending 12/31/2016

Tree Committee

Marie Seibert 2 year term ending 12/31/2017

Huntingburg Housing Authority

Glen Kissling 4 year term ending 12/31/2019

The Mayor presented a proposed amendment to the Employee Policy and Procedure Handbook concerning approved personal protective footwear (Exhibit A). The policy changes the maximum allowance to be reimbursed with proper receipts to \$200.00 every two years.

A motion was made by Bounds, seconded by Wehr and carried to approve the change to the personal protective footwear reimbursement allowance as noted above.

The Mayor presented a proposed renewal of the agreement for miscellaneous services between the City and Midwestern Engineers, Inc. The renewal updates the agreement to include Midwestern Engineers' current rate structure dated January 2015.

A motion was made by McPherron, seconded by Kissling and carried to approve the renewal agreement with the attached rate schedule with Midwestern Engineers, Inc. as presented.

Richard Burch of Midwestern Engineers was present along with Water Utility Crew Chief Gary Meyerholtz to discuss the specifications for the 4th Street water line cast in place pipe (CIPP) project. Burch indicated that plans and specifications are ready for Council consideration for the 4th Street water project. The plans and specs need to be approved to authorize bidding on the 4th Street project. Burch indicated that on 4th Street the work will be done from Geiger Street to Van Buren Street. He noted each intersection will be dug up because that is as far as they can pull the line and also to rebuild approximately 20 feet on each side of the intersection that is adjacent to and ties into the 4th Street piping. He noted that temporary water line will run on top of the ground during the project. He indicated that the project will also include a portion of Jackson Street from 8th Street to 10th Street. He indicated that he estimates the 4th Street portion to cost \$450,000, the Jackson Street portion to cost \$325,000 or both to cost \$725,000. It was noted that the funding will come from the Water Department.

A motion was made McPherron, seconded by Kissling and carried to give Midwestern Engineers the approval to advertise both the 4th Street and Jackson Street water projects.

The Mayor noted that Todd Williams' last day was last Friday and the City is now beginning a search for a Water Superintendent. He indicated that resumes will be accepted through January 15th, then applications will be reviewed. He noted this is an appointment of the Utility Board. He recommended a committee of Mayor Spinner, Office Manager Sue Tooley, Energy Superintendent Reutepohler, and Council members Kerry Blessinger and Glen Kissling to review and make a recommendation for a new Water Superintendent to the Utility Board.

A motion was made by Wehr, seconded by Bounds and carried to approve the committee noted above to conduct a search for a new Water Superintendent.

The Mayor presented a summary prepared by O.W. Krohn and Associates of the recent Wastewater bond sale that took place last Friday. Attorney Schneider highlighted the summary noting that 4 bids were received for the \$1,400,000 bond issue. He noted that Clerk-Treasurer Dippel has made a determination that Old National Bank was the low bidder with a rate of 2.4%. The Mayor indicated that Old National Bank has been a very willing partner in the City's Stellar projects from the very beginning and he commended Old National Bank, especially Tom Krodel and Tim Robinette for their bid.

A motion was made by Blessinger, seconded by Kissling and carried to approve the bid of Old National Bank of 2.4% for the Wastewater bond sale.

Attorney Schneider informed the Council that the Dubois County Commissioners have notified the City of a tract of property that was offered for tax sale and did not sell resulting in the County receiving a tax sale certificate to the property. He indicated that the property was at 205 N. Walnut Street in Huntingburg. Since the City demolished the building and incurred clean-up and administrative costs in the amount of \$4,742, Dubois County has offered the tax sale certificate to the City of Huntingburg at no charge. He noted the only additional costs may be property taxes and mowing of the property. It was noted that the Huntingburg Board of Public Works and Safety recommended the Council accept the tax sale certificate. A proposed resolution was presented to accept the tax sale certificate.

A motion was made by McPherron, seconded by Wehr and carried to adopt Resolution No. 2016-01 entitled:

**A RESOLUTION ACCEPTING ASSIGNMENT OF TAX SALE
CERTIFICATE**

Upon call of roll for the adoption or rejection of Resolution No. 2016-01 the vote being 5 ayes, 0 nays, in favor of adoption, Ordinance No. 2016-01 was duly passed and adopted this date at the hour of 7:45 P.M.

Attorney Schneider noted the need to consider an ordinance authorizing the Board of Public Works and Safety to enter into a contract for fire protection services with the Patoka Township Trustee for the year 2016. The amount of the contract is \$26,000.00 per year.

A motion was made by Blessinger, seconded by Kissling and carried to introduce Ordinance No. 2016-02 entitled:

**AN ORDINANCE AUTHORIZING THE BOARD OF PUBLIC WORKS
AND SAFETY TO ENTER INTO A FIRE PROTECTION CONTRACT WITH
THE PATOKA TOWNSHIP TRUSTEE**

A motion was made by Kissling, seconded by McPherron and carried with unanimous consent to suspend the rules and consider the adoption of Ordinance No. 2016-02 at the same meeting it was introduced.

A motion was made by Kissling, seconded by Blessinger and carried to adopt Ordinance No. 2016-02.

Upon call of roll for the adoption or rejection of Ordinance No. 2016-02 the vote being 5 ayes, 0 nays, in favor of adoption, Ordinance No. 2016-02 was duly passed and adopted this date at the hour of 7:47 P.M.

A proposed ordinance was presented to approve a recreational contract with the Patoka Township Trustee for the year 2016 in the amount of \$12,000.00.

A motion was made by McPherron, seconded by Blessinger and carried to introduce Ordinance No. 2016-03 entitled:

**AN ORDINANCE AUTHORIZING THE COMMON COUNCIL TO
ENTER INTO A RECREATIONAL SERVICES CONTRACT WITH THE
PATOKA TOWNSHIP TRUSTEE**

A motion was made by Kissling, seconded by Bounds and carried with unanimous consent to suspend the rules and consider the adoption of Ordinance No. 2016-03 at the same meeting it was introduced.

A motion was made by Blessinger, seconded by McPherron and carried to adopt Ordinance No. 2016-03.

Upon call of roll for the adoption or rejection of Ordinance No. 2016-03 the vote being 5 ayes, 0 nays, in favor of adoption, Ordinance No. 2016-03 was duly passed and adopted this date at the hour of 7:50 P.M.

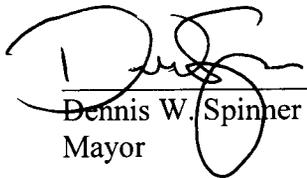
Clerk-Treasurer Dippel presented a proposed Resolution of the Utility Board to transfer surplus earnings from the Electric, Water and Natural Gas Utilities to the General Fund of the City of Huntingburg. He indicated that the amounts were included as income in the 2016 City budget. He noted the amounts would be transferred from the cash reserve funds of each utility to the City General Fund in the following amounts:

Electric Utility	\$225,000.00
Water Utility	\$ 50,000.00
Natural Gas Utility	\$225,000.00

A motion was made by Kissling, seconded by Wehr and carried to adopt Resolution No. 2016-04 entitled:

A RESOLUTION OF THE UTILITY BOARD OF THE CITY OF HUNTINGBURG AUTHORIZING THE TRANSFER OF SURPLUS EARNINGS OF THE ELECTRIC, WATER AND NATURAL GAS UTILITIES TO THE GENERAL FUND OF THE CITY OF HUNTINGBURG

There being no further business before the Council, a motion was made by Kissling, seconded by Bounds and carried to adjourn the meeting at 7:52 o'clock P.M.


Dennis W. Spinner
Mayor


Thomas A. Dippel
Clerk-Treasurer

COMMON COUNCIL MEETING

1/12/16

7.00 P.M.

EXHIBIT A

PROPOSED CHANGE TO POLICY AND PROCEDURE MANUAL

AM2 The following will be provided:

- **Pants, long sleeve shirts, short sleeve shirts or tee shirts, cap, hard hats, jackets, insulated or non-insulated coveralls.**
- **An allowance for approved personal protective footwear will be made under the following guidelines:**
 - **A maximum allowance of \$200 every two years.**
 - **Employees must present receipt(s) for an approved shoe or boot to be reimbursed for purchase up to maximum allowance.**