

UTILITY BOARD/COMMON COUNCIL

Tuesday, January 26, 2016

7:00 P.M.

The Common Council and Utility Board of the City of Huntingburg met in joint session at its regularly scheduled meeting time on Tuesday, January 26, 2016 at the hour of 7:00 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Wehr, Bounds, McPherron, Kissling and Blessinger were present. Also present were Mayor Spinner, City Attorney Schneider and Clerk-Treasurer Dippel.

Mayor Spinner called the meeting to order.

A motion was made by McPherron seconded by Blessinger and carried to approve the minutes of the January 12, 2016 meeting.

A motion was made by Kissling, seconded by Bounds and carried to approve the claims as presented.

Ed Cole was present to give a quarterly update to the Council on the activities of Dubois Strong.

The Mayor presented a quarterly update on the Stellar projects.

Planning Director Lake updated the Council on the process thus far on the rezoning of 11.2 acres of land on the City's Northwest side to Heavy Industrial for the construction of a Solar Park for electricity generation by the Indiana Municipal Power Agency. He noted that presented tonight is a proposed ordinance that will make a change to the zoning map of the city of Huntingburg of the 11.2 acres from Single Family (R-1) District to Heavy Industrial (I-2) District.

Resident Bob Ritz addressed the Council noting that although the location of the solar park does not directly impact him, he needs to support those who will be impacted. He noted concerns about values of properties. He indicated that if the decision is to locate the solar park as proposed, he asked that the City consider a joint effort to sustain the beautiful view from their subdivision by dedicating a sum of money to purchase and install a viable natural barrier between the subdivision and the solar park.

A motion was made by Blessinger, seconded by Bounds and carried to adopt Ordinance No. 2016-05 entitled:

**AN ORDINANCE CHANGING A ZONING DISTRICT AND AMENDING
THE ZONING MAP UNDER TITLE 154 OF THE HUNTINGBURG MUNICIPAL
CODE**

Upon call of roll for the adoption or rejection of Ordinance No. 2016-05 the vote being 5 ayes, 0 nays, in favor of adoption, Ordinance No. 2016-05 was duly passed and adopted this date at the hour of 7:25 P.M.

Energy Superintendent Reutepohler presented the monthly Electric report. He informed the Board that he intends to keep the old digger truck as a backup due to the value of the truck being only \$6,000 to \$10,000. He indicated that the bids for the new digger truck will be opened on February 16, 2016 and will be brought to the February 23, 2016 Utility Board meeting.

Reutepohler received a quote from ANIXTER in the amount of \$8,426.50 to do testing on 80-100, 3 phase electric meters. He noted that ANIXTER recommends testing these meters every 3 years. He noted that the meters have not been checked for several years and they need to be put on a schedule. There was discussion of doing more than a third of the meters initially and then, depending on the results, decide on a schedule.

A motion was made by McPherron, seconded by Bounds and carried to approve entering into an agreement with ANIXTER for the testing of approximately half of the City's 3 phase electric meters not to exceed \$10,000.00.

Reutepohler presented the monthly Gas Utility report. He indicated that required testing of members of the gas department and others is being done during the winter months. He also noted that the utility is ready to begin the upgrades at Friendship Village.

Reutepohler presented a report showing the amount of calls handled by ABK Alarms, Inc. (Koester's Answering Service). The City is currently paying \$200.00 per month for up to 800 calls. The next lowest billing threshold is \$100.00 per month for up to 350 calls. Discussion followed.

A motion was made by Kissling, seconded by Blessinger and carried to approve changing the agreement with ABK Alarms, Inc. to \$100.00 for up to 350 calls.

Reutepohler presented quotes for 62 utility poles of various sizes. The low quote was from Thomasson Lumber in the amount of \$18,505.82.

A motion was made by McPherron, seconded by Wehr and carried to approve the purchase of 62 utility poles from Thomasson Lumber in the amount of \$18,505.82.

Reutepohler presented an invoice from Indiana Municipal Electric Association, Inc. (IMEA) for annual membership and safety training fees. He noted that IMEA conducts on-site safety training required by OSHA and also conducts linemen school.

A motion was made by Wehr, seconded by Bounds and carried to approve the payment to IMEA for the annual membership and training fees in the amount \$9,041.39.

Water Crew Chief Meyerholtz presented the Water Department's monthly report. He informed the Board of the February 9, 2016 bid opening for the 4th Street water CIPP project. It was noted that Farbest has ramped up production as a result of trying to get healthy turkeys processed knowing that due to the recent finding of the Avian Flu in Dubois County there will be a time in the future that fewer birds will be available for processing. He indicated that meters at Farbest were tested about a month ago and one was found to be about 1% slow so a new meter was installed on Sunday. He also indicated that due to confusion of how to read the Farbest meters, Meter Readers were trained on the proper way to read the Farbest meters.

Clerk-Treasurer Dippel presented a proposed resolution determining the materiality thresholds and reporting process for erroneous or irregular variances, losses, shortages or thefts of City funds or property as required by State Examiner Directive 2015-6. He noted the thresholds when the Indiana State Board of Accounts must be informed to be \$500.00 per incident for cash and \$2,000.00 per incident for non-cash erroneous or irregular variances, losses, shortages, or thefts of City property. He noted that all erroneous or irregular variances, losses, shortages, or thefts of City property are to be reported to and cause to be investigated by the Clerk-Treasurer.

A motion was made by Kissling, seconded by Blessinger and carried to adopt Resolution No. 2016-06 entitled:

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF
HUNTINGBURG ESTABLISHING A POLICY ON MATERIALITY OF
VARIANCES, LOSSES, SHORTAGES, OR THEFTS AND PROCESS FOR
REPORTING**

Clerk-Treasurer Dippel presented a proposed ordinance that would establish a new "Park Special Event Fund" to be used to segregate funds collected from participants of special events such as trips, programs or activities. The fund would be used for the receipt and disbursement of user fees collected from participants. If there is money left over after a special event the money will be transferred to the Park & Recreation Fund.

A motion was made by McPherron, seconded by Wehr and carried to introduce Ordinance No. 2016-07 entitled:

AN ORDINANCE ESTABLISHING THE PARK SPECIAL EVENTS FUND

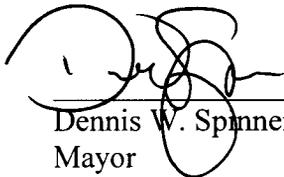
A motion was made by Kissling, seconded by Blessinger and carried with unanimous consent to suspend the rules and consider the adoption of Ordinance No. 2016-07 on the same meeting it was introduced.

A motion was made by McPherron, seconded by Wehr and carried to adopt Ordinance No. 2016-07.

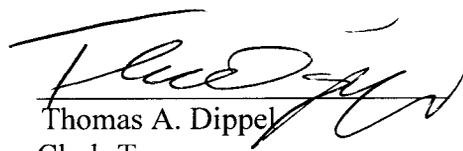
Upon call of roll for the adoption or rejection of Ordinance No. 2016-07 the vote being 5 ayes, 0 nays, in favor of adoption, Ordinance No. 2016-07 was duly passed and adopted this date at the hour of 8:19 P.M.

There was discussion on the update of the City Comprehensive Plan.

There being no further business before the Council, a motion was made by Kissling, seconded by Bounds and carried to adjourn the meeting at 8:22 o'clock P.M.



Dennis W. Spinner
Mayor



Thomas A. Dippel
Clerk-Treasurer