

Huntingburg Park Board

Monday, April 25, 2016

Park Board Members Present: Mike Fulkerson, Mande Keusch, Jose Gil

Absent Park Board Member: Mark Peters

City Employees Present: Larry Altstadt

I. Approval of Claims: Mande made a motion to approve all claims. Mike seconded. Board approved 3-0.

II. Approval of Minutes: Mande made a motion to change the minutes from the March 28, 2016 meeting. Board approved 3-0.

III. Director's Report:

A. Larry discussed that Lynn Hensley, the children's librarian at the Huntingburg Public Library contacted him regarding the Parks Department donating swim passes to students who read 25 books in the summer reading program. Mike explained how the Parks Department has donated these tickets for many years in the past and feels it is a good program which the department should continue to support. Mike made a motion to approve donating the swim tickets. Jose seconded. Board approved 3-0.

B. The senior citizen's trip to Alaska will be May 14-21.

C. Employees:

1. Larry reported that all summer employees (around 30) have been hired. Those who require CPR training will be trained the week before the pool opens.

2. The job description for the new full-time park employee, Event Coordinator/Park Maintenance, was presented to the Board and will be advertised in house starting 4/26/2016.

3. Larry reported that there will be extra hours available in the summer (around 400 hours) and he would like to look into hiring a part-time employee for those hours. He would like to find a high school student to mostly do weed-eating. The student would need to be at least 16 to weed-eat and 18 to mow.

D. Equipment: Larry reported that the Kubota L2650 tractor engine gave out a few weeks ago. He presented quotes on similar tractors currently available for purchase at Hopf Equipment and Blesch Brothers. Mike made a motion to approve the purchase of the Kubota L3410dt-f for \$6,500 (including \$1,500 for trade-in). *Amendment: Mande seconded - Board approved 3-0*

E. City Park:

1. Restroom/Shelter House Cleaning: Larry checked with Cleaning Concepts to see how much it would cost to contract with them to clean the park restrooms and maintenance building as well as the shelter houses (after rental). Larry discussed how it makes more sense to use the current park employees for more skilled work so they do not have to work overtime. Contracting the cleaning services will help save on these expenses. He feels the quote of \$375 weekly is reasonable. The shelter houses would be \$10 for small and \$20 for large on an as needed basis and would be in addition to the \$375. Mike made a motion to approve the contracting of cleaning services to Cleaning Concepts. Mande seconded. Board approved 3-0.

2. Pool Slide Railing: The bids for the pool railing were reviewed. The Board discussed fixing the existing railing versus replacing it with an aluminum railing which will not need ongoing maintenance. The Board as well as Larry feel that aluminum makes the most sense in the long run. Mike made a motion to approve the bid from KWK for an aluminum railing as well as installation and hardware for \$14,800. Mande seconded. Board approved 3-0.

3. Playground mats: The existing mats are bowing in some of the corners. They are going to try to use a vibrator on the mats to see if they can get them to lay flatter. If this

does not work they need to take them up and replace them. For the next playground Larry is looking into pourable rubber which would be similar to pouring concrete. Schroering's currently has about 1,000 black rubber mats that they are willing to sell for \$4.00 each. They mats are normally \$27-\$40 per square when new. These could be used for the new playground area. Mande asked why they were taken out of the Ireland playground. Larry stated that the black was getting on the kids shoes and they were making scuff marks on the gym floor. Mande suggested that Larry contacts Ireland Elementary to see if there were issues with the black getting on student clothes, hands, etc. If this is an issue, along with them being too hot during the summer time, then it may not be a good idea to use them on the preschool playground. Larry stated that he will speak with them.

4. League Stadium:

a. Foul poles: Larry checked with MASA on the price of two 30' foul poles with a 22" wing banner. They are \$2299.95 for a pair. Larry suggests that The Board looks into purchasing these when the wall gets completed since the current foul poles will probably need to be taken down at this time anyway.

b. Speakers: The Bombers recently purchased 2 more speakers for the stadium. Jeff Bounds had two from the softball field which matched the current speakers at the stadium that he was wanting to sell so they purchased those. The Parks Department will install them.

c. Outfield wall: Larry is waiting on a call back from Evan's Masonry. The newest proposal with the added green color on 100' of the centerfield wall with 4' imprinted letters is \$70, 181.45.

F. Work Projects:

1. Concrete work/Storage shed: The concrete work in League Stadium was finished last week and the stairs were installed. There was approximately 86 ¼ yards of concrete poured. The project would have been around \$65,000 if completed by a company. Since the park employees completed the work it cost around \$14,000. \$10,000 was from Edit Funds and \$2,000 from Stadium Funds.

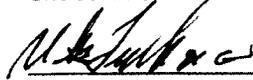
G. Niehaus Park-Golf Range: sales to date are around \$1,430. Larry recently purchased two used driving mats for \$120 apiece. There are now four mats. The new mats allow people to use their own tees. They are normally around \$350 per mat.

H. Southside Park: Larry discussed how the ditch/creek will need some work done to it. He is going to explore some options.

I. Market Street: Larry reported that the Garden Gate Festival was a big hit and very well attended.

IV. Questions/Comments: Mike asked if the WiFi at the City Park is working better. Larry stated that it is working better now. Mike asked if Larry can look into being given an expense account so he can purchase everyday items such as nuts/bolts and items under a certain amount without needing approval from The Board. Larry discussed how he is looking into buying certain items in bulk so they can always have them in stock and on-hand so they don't have to keep running to get things. This will also save employees time.

V. Adjournment: Jose made a motion to adjourn. Mande seconded. Board approved 3-0. Meeting ended at 6:27.



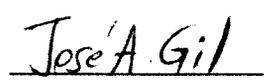
President



Secretary



Member



Member