

BOARD OF PUBLIC WORKS & SAFETY
Thursday, September 1, 2016
8:30 A.M.

The Board of Public Works & Safety of the City of Huntingburg met in regular session on Thursday, September 1, 2016 at the hour of 8:30 A.M. in the Council Chambers of the Huntingburg City Hall with members Spinner, Souders and Cox present. Also present were Clerk-Treasurer Dippel and City Attorney Schneider.

Mayor Spinner called the meeting to order.

A motion was made by Spinner seconded by Souders and carried to approve the minutes of the August 4, 2016 meeting.

A motion was made by Cox, seconded by Souders and carried to approve the claims as presented.

The Mayor requested the October 6, 2016 regular meeting be changed to Friday, October 7, 2016 at 8:30 A.M. due to the IACT annual conference conflict.

A motion was made by Spinner, seconded by Cox and carried to reschedule the October Board of Public Works and Safety meeting from October 6, 2016 to October 7, 2016 at 8:30 A.M.

Communications Director Steckler informed the Board that the Indiana Bicentennial Torch Relay would be coming through Huntingburg. The relay is to celebrate the State's 200th Anniversary of Statehood. A copy of the route was presented. Steckler requested the closure of 4th Street from Van Buren Street to Geiger Street and also Geiger to State Hwy 64 for approximately an hour starting at approximately 8:30 A.M. on September 14, 2016.

A motion was made by Spinner, seconded by Souders and carried to approve the request by the Bicentennial group for the Bicentennial Torch Relay as noted above.

Steckler presented a Special Event Application for Haunted Huntingburg to be held on October 8, 2016 from 10:00 A.M. to 10:00 P.M. The event is a community festival blues fest, 5k and movie night to be held at Niehaus Park, Market Street and 4th Street.

A motion was made by Cox, seconded by Souders and carried to approve Destination Huntingburg's Special Event Application as presented.

Garry Hisel, of Buffalo Trace Jeepers, presented a Special Event Application for approval for the 9-1-1 Honor, Remember & Ride event on September 11, 2016, to recognize local law enforcement, fire departments and ambulance services in Jasper, Ferdinand and Huntingburg. He requested 14th street be closed to accommodate the Jeeps, cars and motorcycles parking to join the church sponsored ceremony at the

Veteran's Monument in Huntingburg. This is a convoy and honor ceremony through the streets of Huntingburg.

A motion was made by Spinner, seconded by Cox and carried to approve the Special Event Application for the 9-1-1 Honor, Remember & Ride event as presented.

Safety Director Foerster introduced Rhonda Hunter who is requesting the use of 4th & Geiger Streets for a photo shoot. She requested closing 4th Street 100 feet east of Geiger Street to Geiger Street at around 5:00 P.M. on September 5, 2016 for 30-60 minutes. She noted that parents will be there to direct traffic.

A motion was made by Cox, seconded by Souders and carried to close 4th Street 100 feet east of Geiger Street to Geiger Street on September 5, 2016 at around 5:00 P.M. for a photo shoot as noted above.

Police Chief Parks presented his monthly report. He indicated that Officer Paul Lehr tendered his resignation from the Huntingburg Police Department effective September 10, 2016. Lehr had been on the force for 32 years. Parks recommended the Board accept Lehr's resignation. A recognition of his services is planned for September 9, 2016.

A motion was made by Spinner, seconded by Cox and carried to accept the resignation of Officer Paul Lehr from the Huntingburg Police Department.

A motion was made by Cox, seconded by Souders and carried to authorize Chief Parks to begin the search for a replacement officer.

Fire Chief Patberg presented his monthly report. He indicated that the 95 foot aerial truck is back in service after being out for repairs. He noted he has set up a meeting to discuss the Patoka Township fire services rate with Patoka Township.

Wastewater Superintendent Kemp presented his monthly report. He requested permission to seek quotes for a 72 inch diesel mower. He noted maintenance issues with the current mower.

A motion was made by Spinner, seconded by Souders and carried to authorize Kemp to seek quotes for a 72 inch diesel mower.

Street Superintendent Stamm presented his monthly report. He reported that the 10th Street project should be done now. He updated the Board on Chestnut Street and indicated that the contractor will be starting next week. He indicated that work has been going on at Northview Estates. The gate is up at the Street Department lot on 1st Street but it is not being locked yet awaiting signage, open hours determination and BOPWS approval to move forward with closing access.

Stamm requested permission to seek quotes for a new leaf machine. He estimated the cost of a new 17 cubic yard machine to be \$52,000 and a 25 cubic yard machine to be \$54,000.

A motion was made by Cox, seconded by Souders and carried to approve Street Superintendent to seek quotes for a new leaf machine.

Tara Damin, of Cash Waggner, was present and summarized the Community Crossing Grant projects (Exhibit A) for which the City will receive a \$1m grant to complete.

Plans were not presented to the Board but Stamm indicated that he has reviewed the plans and is comfortable with them for the Washington and 7th Street project and they are ready to go to bid.

A motion was made by Spinner, seconded by Cox and carried to approve the Washington and 7th Street project plans to go out to bid.

Stamm indicated that Davin Spayd is present to answer questions on the plans if the Board has any. He noted he is still working on how the items (paving, curb & gutter and storm sewer) will be bid in order to meet deadlines. Bid prices will be compared to annual material bid pricing to see which will yield the better price.

The Mayor presented a proposed agreement between the City of Huntingburg and DLZ for construction observation services for the Styline Drive overpass project. Mike Keeven of DLZ was present and summarized the timeline of the project. The agreement is for an amount not to exceed \$824,412. Keeven estimates bidding on December 14, 2016; construction beginning on February 17, 2017; and completion on December 1, 2017.

A motion was made by Spinner, seconded by Souders and carried to accept the Agreement for construction observation services for the overpass project in an amount not to exceed \$824,412 as presented.

Mr. Keeven noted that plans need to be signed by the Board for Styline Drive and the railroad overpass bridge. The title sheet was presented for signing. There was discussion on the approval process of the plans. The project includes 14th Street extension, Styline Drive construction starting at State Highway 64, the bridge over the railroad tracks, a walkway and access roads. The Mayor indicated that INDOT has approved these plans as a construction document and the Board of Public Works and Safety needs to sign off on them.

A motion was made by Cox, seconded by Spinner and carried to approve the plans for the railroad overpass, access roads and improvements.

The Mayor indicated that the Board needs to approve the assignment of the engineer for the overpass project. The engineer of record is recommended to be Michael

Smith of DLZ. The Mayor indicated that Smith will be DLZ's and the City's representative on this project. A letter to INDOT designating Smith as the City's full time Resident Project Representative for the construction of the overpass project was presented for approval.

A motion was made by Cox, seconded by Souders and carried to approve Michael Smith as DLZ's and the City's representative engineer on the overpass project.

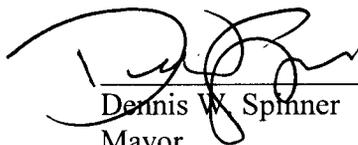
Stamm presented an agreement between the City of Huntingburg and INDOT for the installation and maintenance of an early warning sign at Styline Drive and Hwy 231 that says "Train present when flashing-alternate route 14th Street". The signage will be north of 14th Street on Hwy 231. It was noted that this Board should not sign the agreement but the Common Council should consider. He gave the agreement to Attorney Schneider for Council consideration.

Code Enforcement Officer Collett presented his monthly report.

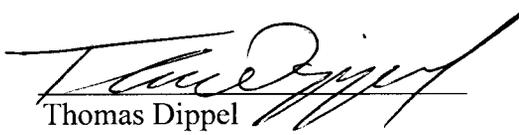
Planning Director Lake informed the Board that Tri-Cap did a walk-through at 1308 and 1310 N. Chestnut Street for items that could be salvaged by Habitat for Humanity Restore from these properties to be demolished as part of the overpass project. He noted nothing at 1308 N. Chestnut was salvageable but presented a list of items (Exhibit B) from 1310 N. Chestnut Street that could be salvaged and used by Habitat for Humanity. It was noted that since Habitat for Humanity is a non-profit 501(C)3 corporation that the City can transfer items to them. The items will be taken out by Habitat for Humanity.

A motion was made by Cox, seconded by Souders and carried to declare the list (Exhibit B) of salvageable materials surplus for donation to Habitat for Humanity.

There being no further business to come before the Board, a motion to adjourn was made by Souders, seconded by Cox and carried at 9:43 A.M.



Dennis W. Spinner
Mayor



Thomas Dippel
Clerk-Treasurer

	Total Project Costs	City's Match		TIF	LOIT
		60%	55%		
2016 Washington	\$ 222,433	\$ 133,460			\$ 133,460
S400W	\$ 1,153,329	\$ 691,998		\$ 691,998	
2016 11th	\$ 475,023		\$ 261,263	\$ 261,263	
12th	\$ 353,483		\$ 194,416		\$ 194,416
Total	\$ 2,204,268	\$ 825,459	\$ 455,679	\$ 953,261	\$ 327,876
Total City's Match	\$ 1,281,138	*\$ 438,000 (currently in LOIT) **Rest is coming from TIF. RDC already planned/ approved			
Estimated from INDOT	\$ 923,130				
INDOT Award	\$ 1,000,000				
(extra from INDOT)	\$ 76,870				

1. Washington/7th Street* \$ 222,433

(from Hwy 64 to Church Ave on Washington, and from Washington to Van Buren on 7th Street)

- Project includes 1,410 ft of Road Reconstruction, replacing the curb-and-gutter, improve roadway geometry, and upgrade the storm sewer system, as well as ADA.
- Design Complete/Ready to go to bid
- Street Dept to remove Curb-and-Gutter
- Estimated completion in November 2016

2. 400 W/Phoenix Dr** \$ 1,153,329

(from 6th Street to Phoenix Drive)

- Currently, the road has narrow travel lanes, deteriorated ditches, no shoulders, and several drainage issues. Due to increased industrial traffic, widening the road and moving existing ditches will address both the drainage issues as well as accommodate for the increased traffic pattern.
- Phase 1 was completed as part of the 12th Street road project, which extends 530ft north of 12th Street on S 400W. From there (530ft North of 12th Street), Phase 2 is the reconstruction of the remaining S 400W to Phoenix Drive including right-of-way, widening of the lanes, relocating ditches to address drainage issues, and striping.
- Currently in Design Phase under the assumption of complete reconstruction
- Will require utility coordination due to widening
- Scheduled construction for early 2017

City of Huntingburg Community Crossings Grant Applications RECAP

3. 11th Street** \$ 475,023

(from Hwy 231 to N. Chestnut, including intersection)

- Project includes Road Reconstruction approximately 1,570ft of concrete-street with asphalt overlay with new curb-and-gutter full-depth pavement and widening of the 11th Street at Highway 231 intersection to address the heavy truck movements and workforce traffic, as well as increase safety for the area.
- Design Complete
- Ready to go to bid, bid opening Sept 19th
- Estimated completion in November 2016

4. 12th Street* \$ 353,483

(from Hwy 231 to N. Chestnut)

- Currently in Design Phase
- Project includes Road Reconstruction of approximately 1,506ft concrete-street including full-depth pavement to address the heavy truck and workforce traffic, as well as increase safety for the area. Additionally, a portion of the street will have new curb-and-gutter and ADA ramps for future sidewalks
- Estimated completion in 2017

BOARD OF PUBLIC WORKS & Safety

9/1/16

8:30 A.M.

Exhibit B

To: Paul Lake
RE: Salvaged Items for Habitat Restore
Date: 8/31/2016

Paul,

Thank you for meeting with me at the 14th Street homes last week. Habitat Restore would be pleased that you have reached out to us to salvage usable items from these two homes. Regarding the home at 1308 Chestnut, I saw no items of value located inside or outside of this home.

In the home located at 1310 there were several usable items in the home. Access to the basement was not available at the time of inspection. Because the power was off to the building, the sump pump was inoperable. This allowed for a few inches of water to accumulate in the basement. I will assume that no items are salvageable. I did find the following items upstairs and on the exterior of the home:

- Exterior A/C unit.
- Three exterior insulated steel doors
- 2 exterior storm doors
- Exterior Guttering system
- 6 interior doors
- 3 interior bi-fold doors
- 2 ceiling fans
- 2 ceiling light fixtures
- 1 set of Kitchen cabinets with tops
- 1 kitchen sink
- 1 gas cooking range
- 2 exterior light fixtures- one fixture is located next to the front door and the other fixture is located next to the door leading from the garage into the home.
- Entire upstairs bathroom fixtures- sink and base cabinet, mirror, light bar, toilet, tub, wall cabinet, towel bars and paper dispenser