

**UTILITY BOARD/COMMON COUNCIL**

**Tuesday, September 27, 2016**

**7:00 P.M.**

The Common Council and Utility Board of the City of Huntingburg met in joint session at its regularly scheduled meeting time on Tuesday, September 27, 2016 at the hour of 7:00 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Kissling, Bounds, McPherron and Blessinger were present. Also present were Mayor Spinner, City Attorney Schneider and Clerk-Treasurer Dippel. Member Wehr was absent.

Mayor Spinner called the meeting to order.

A motion was made by Kissling, seconded by Blessinger and carried to approve the minutes of the September 13, 2016 meeting.

A motion was made by Kissling, seconded by Bounds and carried to approve the claims as presented.

The Mayor called to order a joint meeting of the Common Council and the Huntingburg Utility Rate Advisory Board (URAB). Members Gina Flick, Gene Thewes, Tina Dearing, Jeff Young and Sandra Bowman of the Utility Rate Advisory Board were present.

The Mayor indicated the meeting was to consider a tariff on electric net metering. He noted that changes in rate structure are set up to be reviewed by the Utility Rate Advisory Board.

Attorney Schneider summarized the history of the net metering proposal. Schneider noted the tariff includes customer charges of \$5.18 per month for residential customers and \$10.35 per month for commercial and small industrial customers. It is anticipated that approximately 30 customers could be allowed be net metering customers. There is a generation limit of 10 kW each. There will also be a \$100.00 application fee and an interconnection agreement will be required to be executed. Schneider also noted that currently the zoning code does not allow electric generation in R-1 or B-2 zoning districts, so a zoning variance would need to be obtained until the zoning ordinance is changed. A proposed resolution recommending the net metering electric tariff was presented. The resolution and tariff are Exhibit A.

A motion was made by Bowman, seconded by Dearing and carried to adopt URAB Resolution No. 2016-01 entitled:

**RESOLUTION OF THE HUNTINGBURG UTILITY RATE ADVISORY BOARD RECOMMENDING NET METERING ELECTRIC TARIFF**

A motion was made by Thewes, seconded by Flick to adjourn the Huntingburg Utility Rate Advisory Board meeting at 7:15 P.M.

After the recommendation of the tariff by the URAB the Council can consider the rate ordinance.

A motion was made by Blessinger, seconded by McPherron and carried to introduce Ordinance No. 2016-27 entitled:

**AN ORDINANCE ADOPTING A NET METERING PROGRAM AND TARIFF FOR THE CITY OF HUNTINGBURG ELECTRIC UTILITY**

A motion was made by McPherron, seconded by Kissling and carried to set a public hearing on Ordinance No. 2016-27 for October 25, 2016 at 7:00 P.M. in the Council Chambers of Huntingburg City Hall.

The Mayor indicated that this is the date, time and place for the public hearing on the 2017 budget. Clerk-Treasurer Dippel summarized the budget and indicated that the rate will be \$1.4819 per \$100 of assessed value, the levy will be \$1,926,438, the budget for DLGF reviewable funds is \$10,216,472 and the budget for two Home-Rule funds is \$220,048. He noted that this is the opportunity for the public to comment on the rate, levy or budget. The Mayor asked for comments. No comments were received.

A motion was made by Kissling, seconded by Blessinger and carried to close the hearing on the 2017 budget.

It was noted that the 2017 budget adoption meeting will be on October 11, 2016.

A motion was made by McPherron, seconded by Bounds and carried to introduce Ordinance No. 2016-30 entitled:

**ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX  
RATES  
(FOR THE CITY OF HUNTINGBURG FOR THE BUDGET YEAR 2017)**

The Mayor presented a "Letter of Agreement-Huntingburg Mayor's Youth Council" for services to be performed by "Winning Communities, Inc." to facilitate the creation and development of Mayor's Youth Council. James Dittoe of Winning Communities was present and summarized the agreement. The agreement is for the City to pay Winning Communities \$5,000. The Mayor indicated that the funds will be paid out of the EDIT fund.

A motion was made by Blessinger, seconded by McPherron and carried to approve the agreement with Winning Communities, Inc. as presented.

Energy Superintendent Reutepohler presented the monthly Electric Utility report. He noted the lift station on 19<sup>th</sup> Street is completed. Work continues at Hunter's Crossing. He indicated that he found a source of LED lights for the City office and will be using the funds set aside from an energy savings program through IMPA to pay for the lighting.

Reutepohler presented quotes for wire to be used in Hunter's Crossing and other underground projects. The quotes totaled \$20,150 from Anixter.

A motion was made by Kissling, seconded by Blessinger and carried to approve the purchase of wire noted above.

Reutepohler presented the Gas Utility monthly report. He indicated the solar park ribbon cutting is to be held on October 3, 2016 at 1:15 P.M. at the solar park. He indicated the solar park live data can be monitored at IMPA.com. He indicated that he has received a notice to proceed from INDOT for the relocation of about 200 feet of 4 inch gas line due to the railroad overpass project.

Water Superintendent Stamm presented his monthly report. He indicated the City Lake rolled over and water production had to be halted. He informed Patoka Water about the roll over and that the City would be purchasing more water until the roll is complete. He indicated the Water Utility is getting their material list together for the relocation of water lines due to the overpass project. He will be seeking quotes for the material for the overpass project that will be installed by City employees. He estimates the material cost to be between \$60,000 and \$70,000.

Stamm noted that in continuing to review the possibility of using Badger ERTs with an ITRON handheld meter reader it was discovered that the ITRON handheld will not work with the Badger ERTs. A separate iPad would be needed to read the Badger ERTs.

Stamm noted Hunter's Crossing service lines are in. He informed the Board that Brad Gehlhausen has been hired in the Water Department.

Attorney Schneider presented a proposed resolution approving the execution of a deed of dedication of public right-of-ways for the railroad overpass project. He noted INDOT wants the deed of dedication.

A motion was made by McPherron, seconded by Kissling and carried to adopt Resolution No. 2016-28 entitled:

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF  
HUNTINGBURG AUTHORIZING THE EXECUTION OF A DEED OF  
DEDICATION OF PUBLIC RIGHT-OF-WAY**

Clerk-Treasurer Dippel presented a proposed ordinance for additional appropriations for 2016. He indicated that these funds need to be appropriated in order to be spent. The additional appropriation proposed are:

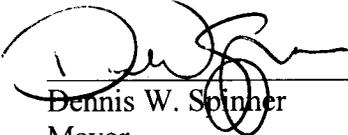
LOIT Special Distribution	\$133,460
State Grant-Local Road and Bridge Matching Grant Fund-NW Industrial TIF Allocation Fund	\$213,760
State Grant-Local Road and Bridge Matching Grant Fund-General	<u>\$ 88,973</u>
Total	<u>\$436,193</u>

A motion was made by Kissling, seconded by Bounds and carried to set a public hearing on this additional appropriation for October 11, 2016 at 7:00 P.M. in the Council Chambers of City Hall and to introduce Ordinance No. 2016-29 entitled:

**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS FOR  
THE 2016 BUDGET YEAR**

The Mayor reminded all events upcoming: Solar Park ribbon cutting, Police station open house, Fall clean-up and Haunted Huntingburg.

There being no further business before the Council, a motion was made by Kissling, seconded by Bounds and carried to adjourn the meeting at 8:21 o'clock P.M.

  
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Dennis W. Spinner  
Mayor

  
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Thomas A. Dippel  
Clerk-Treasurer

Common Council/Utility Board  
9/27/16  
7:00 p.m. EXHIBIT A

T.O. Back

**URAB Resolution No. 2016-01**

**RESOLUTION OF THE  
HUNTINGBURG UTILITY RATE ADVISORY BOARD  
RECOMMENDING NET METERING ELECTRIC TARIFF**

WHEREAS the Utility Rate Advisory Board of the City of Huntingburg (the "Board") has been presented with a proposal for a Net Metering program and Net Metering Tariff for use by electric utility customers who own and operate a renewable electric generation source. Based upon the Board's investigation, and being duly advised, the Board believes that the development of a Net Metering program in the City of Huntingburg may encourage the use of renewable energy resources and renewable energy technologies as well as promote the wise use of Indiana's natural energy resources to meet growing electricity demand; and

WHEREAS, "Net Metering" is an arrangement of equipment for the production of electricity from renewable generation sources, such as solar or wind, that are owned and operated by single phase customers of the City utility which allows a customer to offset its use of electricity by spinning the customer's electric meter backwards, effectively crediting the customer for electricity contributed to the grid; and

WHEREAS, under a Net Metering arrangement, in those instances when the Net Metering customer's facility is not producing sufficient electricity to meet the customer's needs, the customer-generator purchases electricity from the utility under a typical retail service schedule or tariff. Conversely, any electricity produced by a customer in excess of the customer's needs is fed into the utility grid and offsets the customer's electric bill; and

WHEREAS, the Board believes development of a Net Metering program that encourages energy users to become more energy efficient, reduces demand, and potentially reduces energy bills, is an appropriate undertaking for the benefit of ratepayers and is in the public interest.

NOW THEREFORE, BE IT RESOLVED by the Huntingburg Utility Rate Advisory Board that the Net Metering Electric Tariff attached hereto and made a part hereof as Exhibit A

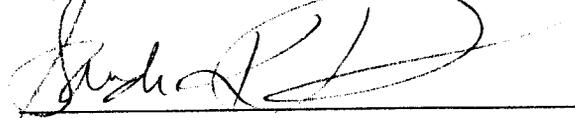
is hereby recommended for approval by the Common Council of the City of Huntingburg, in its capacity as the Utility Board of the City of Huntingburg having charge of the management of the municipally owned utilities of the City.

PASSED AND ADOPTED this 27 day of September, 2016

HUNTINGBURG UTILITY RATE  
ADVISORY BOARD

  
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**CITY OF HUNTINGBURG, INDIANA  
ELECTRIC NET METERING TARIFF**

**AVAILABILITY**

Net metering is provided upon request and on a first-come, first-served basis. Net Metering is available to single phase customers in good standing that own and operate a renewable generation source (such as solar or wind). The name plate rating of Customer's generator must not exceed 10 kW. Customers served under this tariff must also take service from the Utility under the otherwise applicable standard service tariff.

**DEFINITIONS**

"Net Metering" means measuring the difference in an applicable billing period between the amount of electricity supplied by Utility to Customer who generates electricity using an eligible renewable generation source and the amount of electricity generated by such respective Customer that is delivered to Utility.

**RATE**

<u>Customer Type</u>	<u>Monthly Consumer Charge</u>
Residential, Basic Rural and City	\$ 5.18
Residential, Electric Space Heating	\$ 5.18
Commercial and Small Industrial	\$10.35
Large Power Service	(Net Metering not available)

**BILLING**

The measurement of net energy supplied by Utility and delivered to Utility shall be calculated in the following manner. Utility shall measure the difference between the amount of electricity delivered by Utility to Customer and the amount of electricity generated by the Customer and delivered to Utility during the billing period, in accordance with normal metering practices. If the kWh delivered by Utility to the Customer exceeds the kWh delivered by the Customer to Utility during the billing period, the Customer shall be billed for the kWh difference. If the kWh generated by the Customer and delivered to Utility exceeds the kWh supplied by the Utility to Customer during the billing period, the Customer shall be credited in the next billing cycle for the kWh difference. When Customer elects to discontinue Net Metering service, any unused credit will be granted to Utility. The Utility shall not purchase or wheel power produced by Net Metering facilities. Energy charges will be in accordance with the lowest energy charge in the standard tariff that would apply if the Customer did not participate in Net Metering under this tariff and any applicable energy cost adjustment, tracker or other riders applicable to the standard tariff.

Issued:

Effective:

**CITY OF HUNTINGBURG, INDIANA  
ELECTRIC NET METERING TARIFF**

**METERING:**

The Customer's standard meter, if capable of measuring electricity in both directions will be used. If Utility determines new metering is necessary, the Utility will install metering capable of Net Metering at the Customer's expense. Additionally, the Utility reserves the right to install, at its own expense, a meter to measure the output of the renewable generation system. All metering devices installed by the Utility shall remain the property of the Utility.

**TERMS AND CONDITIONS**

In order to be eligible for Net Metering, the Customer's generator must meet the following requirements:

- a. All kWh must be generated from the output of solar, wind, biomass, geothermal, hydroelectric, or other renewable generation sources;
- b. The generation equipment must be operated by the Customer and located on the Customer's premises;
- c. The generator must operate in parallel with the Utility's transmission and distribution facilities without adversely affecting the Utility's system and equipment and without presenting safety hazards or threats to the reliability of service to the Utility, its personnel and other Customers. The Customer is required to sign the Interconnection Agreement to safeguard Utility employees;
- d. The Customer's generation must be intended primarily to offset all or part of the Customer's requirements for electricity;
- e. The name plate rating of Customer's generator must not exceed 10 kW and the Customer's generation must satisfy the Interconnection requirements specified below.

Customer shall submit an application for Interconnection Service including a \$100 application fee and will execute an Interconnection Agreement acceptable to the Utility.

Customer shall maintain homeowners, commercial or other insurance providing coverage in the amount of at least one hundred thousand dollars (\$100,000) for the liability of the insured against loss arising out of the use of generation equipment associated with Net Metering under this tariff.

The supplying of, and billing for, service and all conditions applying thereto, are subject to the Utility's General Terms and Conditions.

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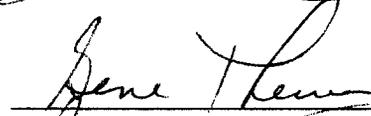
Effective:

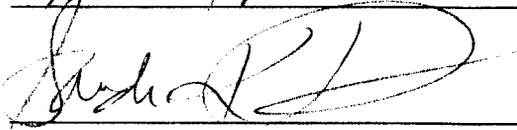
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ADVISORY BOARD

  
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