

BOARD OF PUBLIC WORKS & SAFETY
Thursday, November 3, 2016
8:30 A.M.

The Board of Public Works & Safety of the City of Huntingburg met in regular session on Thursday, November 3, 2016 at the hour of 8:30 A.M. in the Council Chambers of the Huntingburg City Hall with members Spinner, Souders and Cox present. Also present were Clerk-Treasurer Dippel and City Attorney Schneider.

Mayor Spinner called the meeting to order.

A motion was made by Souders, seconded by Cox and carried to approve the minutes of the October 7, 2016 Regular Meeting, October 19, 2016 Executive Session Meeting and October 19, 2016 Special Meeting.

A motion was made by Cox, seconded by Spinner and carried to approve the claims as presented.

Rachel Steckler, representing Destination Huntingburg presented a Special Event Application for the Lighted Christmas Parade to be held on December 3, 2016 from 6:00-6:30 P.M. She noted this event used to be sponsored by the Huntingburg Chamber of Commerce, but Destination Huntingburg has taken the sponsorship over. The parade will be on 4th Street starting at the City Office Building and ending at Salem Church.

A motion was made by Cox, seconded by Souders and carried to approve Destination Huntingburg's Special Event Application for the Lighted Christmas Parade.

Steckler indicated that in conjunction with the Christmas Stroll a lantern launch is being held on November 13, 2016. She indicated that last year it was at the City Park and this year they would like to do it at the City Lake at the Event Center. The lanterns will be tethered.

A motion was made by Spinner, seconded by Souders and carried to approve the lantern launch event for the Christmas Stroll on November 13, 2016.

The Mayor informed the Board of the publication of the 2017 Material bids information and the bid opening will be on November 22, 2016 at 10:00 A.M. at the City Office.

Police Chief Parks presented his monthly report. Parks requested the Board hire Andrew Jones as a full-time patrol officer.

A motion was made by Spinner, seconded by Cox and carried to offer employment to Andrew Jones as a new Huntingburg Police Officer.

Clerk-Treasurer Dippel swore in Andrew Jones as a Police Officer.

Fire Chief Patberg presented his monthly report. He informed the Board that 470 kids were at the fire station for trick-or-treat.

Street Superintendent Stamm presented his monthly report. He informed the Board that Chestnut Street is scheduled to be milled tomorrow and paved next Tuesday. He noted that Chestnut and 11th Street should be done by the end of next week. He noted the new leaf machine is at Brown Equipment and will be delivered within the next couple of weeks.

Stamm informed the Board that he has been talking to Brown Equipment about a street sweeper. He estimated the cost to be approximately \$200,000.00. It was noted that at that spending level sealed bids would be required. It was noted that specifications need to be developed and approved. He noted he would be looking at financing the equipment through the Indiana Bond Bank. Stamm noted that he will have the specifications for review at the December meeting.

A motion was made by Spinner, seconded by Cox and carried to approve Stamm developing bid specifications for a new street sweeper.

Wastewater Superintendent Kemp presented his monthly report. He informed the Board that the 19th Street lift station is up and running and that Atlas Excavation is near completion of the force main.

Kemp presented quotes for the fuel trailer and ¾ ton lift station service truck. The low quote for the truck was \$28,557.00 from Uebelhor & Sons and the low quote for the 500 gallon fuel trailer was \$9,606.85 from Acme Tow Dolly Co.

It was discussed that the Board would like to see all the bids prior to meetings to allow more time for review so a more informed decision can be made by the Board. Kemp indicated that in the future when he gets quotes he can forward to the members for review. The Mayor noted that in the future bids and quotes will be communicated to Board members at least two weeks prior to the approval meeting or as soon as possible.

Kemp recommended purchasing the truck from Uebelhor & Sons at the low quote of \$28,557.00.

A motion was made by Cox, seconded by Souders and carried to approve the purchase of the ¾ ton service truck from Uebelhor & Sons at the low quote of \$28,557.00.

There was discussion on the fuel trailer. Kemp noted shipping was not included in the trailer quote. By adding shipping, the cost would be \$10,214.05. More quotes will be sought for the trailer and be brought before the Board at the next meeting.

Code Enforcement Officer Collett presented his monthly report. There was a request to include in the monthly report detail on building permits issued by the City.

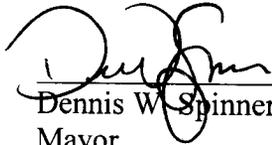
Planning Director Lake updated the Board on ongoing projects. He noted that Stellar Way is near completion and that Jagoe Homes has indicated that they would like to get building permits on 3 homes so that footer work can begin. He noted that Ben Miller of Morley and Associates will handle the new Certificate of Occupancy inspection requirements for the City.

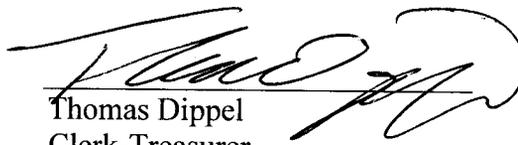
City Attorney Schneider presented a proposed agreement between the City of Huntingburg, the State of Indiana (INDOT) and Norfolk Southern Railway Co. indicating that the City is responsible for constructing the overpass bridge, all approaches to the bridge and necessary drainage; and the Railway will be responsible for the construction of any alteration to its facilities that would be necessary to accommodate the bridge. He noted that the changes to the Railway system would be at the City's expense funded through INDOT. The changes to the Railway are estimated to cost \$185,633.00. The agreement also required the construction contractor to carry railroad insurance in the amount of \$10,000,000.00. Schneider indicated the agreement looks fine and recommends approval. There is a question on the amount of insurance required by the Railway which will be investigated.

A motion was made by Spinner, seconded by Souders and carried to approve the agreement between the City of Huntingburg, State of Indiana and Norfolk Southern Railway on the construction of the overpass area as presented.

The Mayor reminded the Board of the upcoming Christmas Stroll this weekend.

There being no further business to come before the Board, a motion to adjourn was made by Cox, seconded by Souders and carried at 9:12 A.M.


Dennis W. Spinner
Mayor


Thomas Dippel
Clerk-Treasurer