

UTILITY BOARD/COMMON COUNCIL

Tuesday, November 22, 2016

7:00 P.M.

The Common Council and Utility Board of the City of Huntingburg met in joint session at its regularly scheduled meeting time on Tuesday, November 22, 2016 at the hour of 7:00 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Kissling, Bounds, McPherron, Blessinger and Wehr were present. Also present were Mayor Spinner, Attorney Schneider and Clerk-Treasurer Dippel.

Mayor Spinner called the meeting to order.

A motion was made by Kissling, seconded by Bounds and carried to approve the minutes of the November 8, 2016 meeting.

A motion was made by McPherron, seconded by Wehr and carried to approve the claims as presented.

The Mayor informed the Council that Mitch Ripley of HR Unlimited Resources recently conducted a training session about doing employee evaluations.

The Mayor asked the Council to reschedule the December 13, 2016 meeting to December 6, 2016 at 7:00 P.M. in the Council Chambers of Huntingburg City Hall. He indicated that there are a number of meetings for the Indiana Association of Cities and Towns Board of Directors and he would like to attend those meetings.

A motion was made by Blessinger, seconded by Kissling and carried to reschedule the December 13, 2016 Council meeting to December 6, 2016 at 7:00 P.M. in the Council Chambers of Huntingburg City Hall.

GIS/CAD Technician, Rob Mendel, informed the Council of the need to update computer equipment in the City. He informed the Council that 5 years ago it was decided to make the water treatment plant the central hub of communications for all our internet, phone and data backup. He noted the location of the network rack does not allow the equipment to keep cool enough. He also noted liquid chlorine is not far from the current rack and that the current set-up is in violation of the National Electrical Code.

Given these issues it was decided to seek a solution that would provide a better controlled environment for the computer equipment including temperature and humidity monitoring. Mendel presented a proposed agreement between the City and Matrix Integration to move the equipment to a newly created site in the southwest corner of the water plant building and a proposed agreement between the City and Weyer Electric to add the required electric sources for the equipment in a new location that does not currently have the required wiring. The agreement with Matrix is in the amount of \$21,326.85 and the agreement with Weyer Electric is in the amount of \$5,002.00. He informed the Board that the computer work will need to be done on a Friday evening and into Saturday to minimize downtime.

A motion was made by Kissling, seconded by Bounds and carried to give permission to proceed with this project and accept the quotes from Matrix Integration in the amount of \$21,326.85 and Weyer Electric in the amount of \$5,002.00 as noted above.

In light of recent computer viruses and ransomware issues that have been encountered by other local governments a review was done on the City of Huntingburg's data safety. Mendel updated the Council on the protections of the City's computer information. He noted the backup procedures and redundancy of processes for better protection.

The Mayor updated the Council on the Mayor's Youth Council noting that 12 individuals were selected and that officers have been elected. He noted the group is working with the newly formed Community Advisory Group.

Energy Superintendent Reutepohler presented the monthly Electric Utility report. He reported that all electrical work is done at Hunter's Crossing and that they will be returning to the railroad overpass project.

Reutepohler presented the monthly Gas Utility report. He indicated that the gas leak survey is complete and that Huntingburg Housing Authority work is also complete. He informed the Board that he was approached about a small subdivision in the Ireland area.

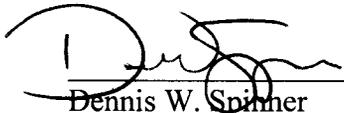
Water Superintendent Meyerholtz presented his monthly report. He informed the Board that he received a proposal for the CIPP slip-line project for the water main down the northbound lane of Hwy 231 (Main Street) from 3rd Street to 5th Street from Midwestern Engineers, Inc. The proposal was for services that include permits and plans; specification preparation; bidding assistance, public engagement, and general observation and construction engineering. The amount of the agreement is \$17,700.00 based on current 2016 billing rates. Also included in the proposal was an overall probable project cost and a probable project timeline. The probable cost of the project is \$322,700.00 with an estimated completion date of June 30, 2017.

John Wetzel, of Midwestern Engineers, was present to answer questions about the project. Discussion followed.

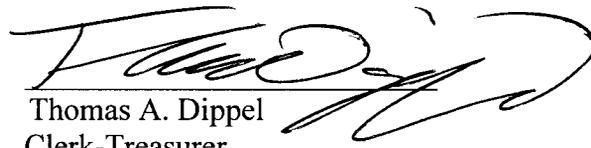
It was noted that the project would be paid for with Water Utility funds.

A motion was made by Kissling, seconded by Blessinger and carried to approve the proposal from Midwest Engineers, Inc. in the amount of \$17,700.00 for service related to the water main CIPP slip-line project noted above.

There being no further business before the Council, a motion was made by Kissling, seconded by Bounds and carried to adjourn the meeting at 8:08 o'clock P.M.



Dennis W. Spinner
Mayor



Thomas A. Dippel
Clerk-Treasurer