

**BOARD OF PUBLIC WORKS & SAFETY**  
**Thursday, August 2, 2012**  
**8:30 A.M.**

The Board of Public Works & Safety of the City of Huntingburg met in regular session on Thursday, August 2, 2012 at the hour of 8:30 A.M. in the Council Chambers of the Huntingburg City Hall with members, Spinner, Cox and Lewallen present. Also present was City Attorney Schneider.

Mayor Spinner called the meeting to order.

A motion was made by Lewallen, seconded by Cox and carried to approve the minutes of the July 5, 2012 meeting.

A motion was made by Spinner, seconded by Cox and carried to approve the claims as presented.

Attorney Schneider summarized the status of the Order to Demolish the property at 711 E. 7<sup>th</sup> Street, owned by David and Judith Spencer, noting that no progress has been made in the demolition of the property. He noted that the Board previously authorized the solicitation of quotes for demolition of structure on that property.

Clerk-Treasurer Dippel opened the sealed quotes.

The quotes were:

Huntingburg Machine Works	\$7,250
Craftsman Construction	\$6,500
Rex Gress & Sons, Inc.	\$5,400
Lechner's Excavating, Inc.	\$7,800

A motion was made by Cox, seconded by Lewallen and carried to accept the quote of Rex Gress & Sons, Inc. in the amount of \$5,400 with the stipulation that no demolition occur prior to August 6, 2012 and to authorize the Code Enforcement Department to proceed with the demolition of the structure at 711 E. 7<sup>th</sup> Street, Huntingburg, Indiana.

Attorney Schneider updated the Board on the Agreed Order to Demolish a structure at 1019 N. Main Street, Huntingburg, Indiana. The property is owned by Curtis and Elizabeth Palmer. He noted that at the last meeting no action had been taken by the owners to demolish the property. He indicated that the Palmers were in attendance and invited them to speak to the issue.

Mr. Palmer informed the Board that he has been hit with a barrage of health issues but is still trying to work with the City on the demolition of the property. He detailed the health issues for the Board. Mr. Palmer proposed a time-line for the demolition. He proposed the City allow him 30 days to complete the demolition but he is shooting to

complete the demolition in 2 weeks. He noted his intention to contract with Craftsman Construction, Inc. next week.

Schneider reminded Palmer that this Board could fine him up to \$5,000 for willful violation of the Order. Palmer indicated that he understood the possible penalties.

A motion was made by Spinner, seconded by Cox and carried to allow the Palmers until the next meeting, September 6, 2012, to complete the demolition with the stipulation that the Palmers will present a contract for demolition to Attorney Schneider by August 10, 2012 and the structure will be down by September 6, 2012 or there will be fines imposed retroactive back to August 10, 2012 or any date subsequent to that.

Attorney Schneider summarized the status of the Order to Demolish the structure at 116 North Jackson Street in Huntingburg.

Planning Director Hazlewood requested that the Street Department be allowed to clean up the structure and vegetation and do the grade work at a substantial savings over the low quote received earlier of \$10,350. He noted the Street Department would be reimbursed from the Unsafe Building Fund for their expenses. He noted the savings would be at least \$2,000.

A motion was made by Cox, seconded by Spinner and carried to approve allowing the Street Department to go ahead and do the work to clean up the property at 116 N. Jackson Street, Huntingburg.

Fire Chief Patberg presented his monthly report.

Wastewater Superintendent Kemp presented his monthly report. Kemp indicated that quotes were received previously for the building over the excess flow pumps at the wastewater treatment plant. He indicated that Streicher Construction submitted the low quote in the amount of \$34,568 and he recommended awarding the work to Streicher.

A motion was made by Cox, seconded by Lewallen and carried to accept the low quote from Streicher Construction in the amount of \$34,568 for the construction of a building over the excess flow pumps at the wastewater treatment plant.

Kemp requested approval to send Alex Hohl and Brad Coomer to wastewater certification school in Indianapolis at a cost of approximately \$1,250 in October.

A motion was made by Spinner, seconded by Lewallen and carried to approve sending Alex Hohl and Brad Coomer to wastewater certification school in Indianapolis in October.

Police Chief Parks presented his monthly report. Parks requested the creation of the position of Assistant Police Chief. He explained the position of Sergeant would be eliminated. He noted that some of the duties in the Administrative Assistant position created in 2011 should be handled by an officer in the department. It was noted that the

Administrative Assistant's job has been restructured and the adding of the Assistant Chief would not add a position but would better facilitate the administration in the department and would allow the Administrative Assistant to assist all. He indicated that the new position would be a salaried position and would cost approximately \$3,000 more than the Sergeant position.

A motion was made by Lewallen, seconded by Cox and carried to recommend to the Common Council that they adopt an ordinance establishing the position of Assistant Police Chief and to eliminated the position of Sergeant.

Parks requested permission to hire another full time officer. He noted that the last addition to the force was in 2004. The new officer would bring the force to 11.

The Mayor indicated that he would like to add the funding for this position to the 2013 budget and if approved then the Board of Public Works and Safety would determine when to hire the additional officer.

A motion was made by Cox, seconded by Lewallen and carried to recommend to the Common Council to appropriate funds for the 11<sup>th</sup> officer on the police force.

Parks noted that Officer Brad Kramer will graduate from the Police Academy tomorrow.

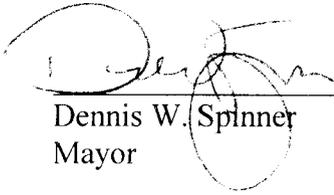
Street Superintendent Thyen presented his monthly report. He updated the Board on the status of street projects previously approved by the Board.

The Mayor indicated that the Street and Alley Committee had in the past discussed the repairing of the road on the west side of Fairmount Cemetery that provides the City's only access to the water tower and noted that it is in a state of disrepair and almost impassable. He indicated that as he looked into the project he discovered there had never been an easement from the Cemetery Board. He indicated that City Engineer Small and City Attorney Schneider have prepared an easement. The Mayor wanted to bring the easement before the Board for their approval in order to make repairs in that area. He noted that there is money in the budget for repair to the road. He also indicated that there is a resident at the top of the road and they are interested in helping with the cost of the road from the water tower to the top of the hill. He noted that he has costs to the water tower entrance and a costs from the water tower entrance to the top of the hill. He indicated that the easement has already been signed by Mr. Nass and Ms. Bretz of the Cemetery Board and called for acceptance of the easement for the Fairmount Cemetery property road access.

A motion was made by Lewallen, seconded by Cox and carried to accept the easement for the Fairmount Cemetery property road access.

Code Enforcement Officer Collett presented his monthly report.

There being no further business to come before the Board, a motion to adjourn was made by Cox seconded by Lewallen and carried at 9:17 A.M.



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Dennis W. Spinner  
Mayor



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Thomas Dippel  
Clerk-Treasurer