

BOARD OF PUBLIC WORKS & SAFETY
Monday, May 3, 2012
8:30 A.M.

The Board of Public Works & Safety of the City of Huntingburg met in regular session on Thursday, May 3, 2012 at the hour of 8:30 A.M. in the Council Chambers of the Huntingburg City Hall with members, Spinner, Cox and Lewallen present. Also present was City Attorney Schneider.

Mayor Spinner called the meeting to order.

A motion was made by Cox, seconded by Lewallen and carried to approve the minutes of the April 5, 2012 meeting and the April 16, 2012 meeting.

A motion was made by Cox, seconded by Lewallen and carried to approve the claims as presented.

Brad Stetter was present to discuss the 100 ft. of storm sewer he added across his property at 816 Hickory Drive in Huntingburg. He noted that prior to installing the storm sewer he would get a 3-4 foot washout after rains.

The Mayor noted that the Street Department has viewed the project and that the project will need to be inspected to insure it meets City standards before the work is covered up.

There was concern about the diverted water flowing onto the lot to the north of Stetter's property.

Stetter indicated that the lot north of his lot is owned by Partenheimers and that there is not an issue with Partenheimers as far as he knows.

There was also some concern of erosion of the water main.

Attorney Schneider had a concern of the City approving a situation that channels water onto someone else's property by collecting, casting and disbursing the water when it is not the natural flow. Gene Vollmer's property is to the west of Stetter's property.

A motion was made by Cox, seconded by Lewallen and carried to approve the stormwater project noted above as long as it is supervised by the Street Department and Water Department and meets their standards.

Kevin Manley, Executive Director of Dubois County Visitors Center and Tourism Commission, was present to present tourism kiosk signs proposed for Huntingburg. The plan is to have 3 permanent kiosk signs and one portable sign with Huntingburg tourism detail and Dubois County events. He noted the placement of the signs does not need to be determined until later but asked the Council to approve the project so that signs can be purchased in economical quantities.

A motion was made by Spinner, seconded by Cox and carried to approve the Dubois County tourism kiosk sign project with the understanding that the locations be verified through the individual business owners or locations as needed.

The Mayor informed the Board that after discussion with the superintendents the west entrance to the City Hall parking lot will become one way, as it had been in the past, to alleviate confusion by drivers trying to enter and leave the lot in the same lanes at the west driveway. It would also increase safety in the area. He noted the east entrance would continue to be two way. The Mayor indicated that signs and markings would be installed and the public would be notified of the change.

There was discussion on selling surplus property that is owned by the City.

Attorney Schneider indicated that each Superintendent needs to present a list of property they would like to be declared surplus to the various boards of the City. The Boards would then declare the items surplus and an auction could be held.

A motion was made by Lewallen, seconded by Cox and carried to proceed with an auction of surplus items of the City.

The Mayor informed the Board that he would be out of the City on the scheduled day of the June meeting, June 7, 2012. He proposed that the meeting be rescheduled for Tuesday, June 5, 2012 at 8:30 A. M. in the Council Chambers of Huntingburg City Hall.

A motion was made by Lewallen, seconded by Cox and carried to reschedule the June meeting of the Board of Public Works and Safety from June 7, 2012 to Tuesday, June 5, 2012 at 8:30 A.M. in the Council Chambers of Huntingburg City Hall.

Attorney Schneider indicated that the City has been pursuing provisions of unsafe buildings and that there is great deal of costs associated with administering the unsafe building ordinance. He indicated that the state statute that allows Cities and Town to declare properties unsafe and to take official action against property owners allows the Board that oversees the unsafe building provisions to set a schedule of charges in connection with administering the ordinance, but in order to do that, the Board has to adopt the schedule by resolution after a public hearing. He summarized the proposed resolution and indicated that in a typical situation the fees would be approximately \$650.00. He indicated the only action needed today is to set the public hearing for the schedule of fees. Schneider indicated that he will take care of publishing the notice of the public hearing.

A motion was made by Spinner, seconded by Cox and carried to set a public hearing for June 5, 2012, at 8:30 A.M. in the Council Chambers of Huntingburg City Hall for the resolution to set a schedule of fees for the administration of the unsafe building regulations.

Attorney Schneider updated the Board on the unsafe properties at 112, 114 and 116 N. Jackson Street, in Huntingburg. He noted that a notice has been sent to the property owners in Irving Texas and have not heard back from them. He noted that retaining wall bricks have fallen onto the sidewalk and dirt and debris have washed onto the sidewalk creating a hazardous situation. He noted that the City is now entitled to go onto the property to make it safe. He noted that no cost estimate has been put together for a remedy.

A motion was made by Cox, seconded by Lewallen and carried to have the Street Department and the City Engineer put together a cost estimate of what it would cost to bring the properties at 112, 114, and 116 N. Jackson Street up to safety standards and present their estimate at the next Board of Public Works and Safety meeting on June 5, 2012.

Fire Chief Patberg presented his monthly report. He noted that he has an application for a fireman from Chris Lee. He noted Lee's experience and the fact that he lives outside the City.

The Mayor instructed Patberg to bring the issue before the Common Council at their next meeting. He noted that after the Council approves the list of applicants he will then appoint Lee as a member of the Fire Department.

Wastewater Superintendent Kemp presented his monthly report. Kemp requested the Board set a public meeting to open sealed quotes for a raw sewage bypass piping project so that the project construction contract can be awarded at the next Board of Public Works and Safety meeting. There was discussion on the proposed project.

A motion was made by Spinner, seconded by Cox and carried to set a public meeting for May 22, 2012 at 8:30 A.M. in the Council Chambers of Huntingburg City Hall and to appoint a committee of Mayor Spinner, Clerk-Treasurer Dippel and Wastewater Superintendent Kemp to open the sealed quotes for the raw sewage bypass piping project noted above.

Kemp requested approval to purchase a new security system to replace the current system at the wastewater plant. Kemp noted that the current system has been out of service since 2010 when the berm project was being done. He noted that there are a lot of people going in and out of the plant with the dogs being on the premises.

Kemp presented a quote for a new security system for the wastewater plant from Advanced Radio Communications in the amount of \$6,305.00.

A motion was made by Lewallen, seconded by Cox and carried to approve the purchase of a new security system from Advanced Radio Communications in the amount of \$6,305.00 as presented.

There was discussion on the strong odors coming from the wastewater treatment plant. It was noted that the sludge drying beds had to be cleaned out and the odor is very strong.

Police Chief Parks presented his monthly report. He requested to send Officers Bowman and Mullen to emergency response team (ERT) training in Ft. Wayne, Indiana from May 6 to May 8, 2012. He noted that the two are the only members from the City on the ERT currently.

A motion was made by Cox, seconded by Lewallen and carried to approve sending officers Ronnie Bowman and Tim Mullen to ERT training in Ft. Wayne, Indiana from May 6, 2012 to May 8, 2012.

Parks requested the Board offer Timothy Andrew Roos a conditional offer of employment as a police officer. He noted that the offer is contingent upon Roos passing required psychological and physical examinations.

A motion was made by Lewallen, seconded by Cox and carried to approve the conditional employment of Timothy Roos as a Huntingburg Police Officer subject to Roos passing the required examinations noted above.

Brad Meyer of the Street Department was present. He presented the Street Department monthly report. Quotes were presented for the purchase of a riding mower. The low quote that meets the specifications provided was \$5,850.00 after a \$4,250.00 trade in of a Kubota B7800. The low quote was from All Seasons Lawn Equipment for a 61" SCAG (STT61V-791DFI-SS) mower. In a memo to the Board, Street Superintendent Thyen recommended the low quoted SCAG mower as noted above.

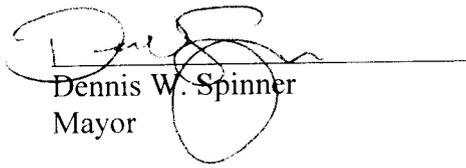
A motion was made by Cox, seconded by Spinner and carried to approve the purchase of the SCAG 61" mower described above in the amount of \$5,850.00 with trade of the Kubota B7800.

Code Enforcement Officer Snyder presented his monthly report. He noted that the former Integra Bank building for sale by the FDIC on North Main Street has grass over the allowed height and he will proceed with mowing the property and filing a weed lien.

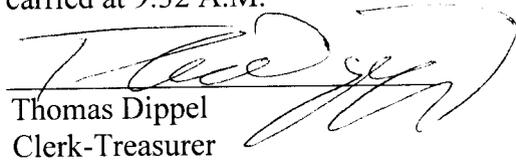
Snyder also noted that the property at 1019 N. Main Street will be inspected.

Huntingburg Chamber of Commerce Executive Director, Nick Stevens was present and thanked the City for the service provided for the Jazz, Wine and Craft Beer Festival last month. He noted that there were over 500 attendees.

There being no further business to come before the Board, a motion to adjourn was made by Cox seconded by Lewallen and carried at 9:32 A.M.



Dennis W. Spinner
Mayor



Thomas Dippel
Clerk-Treasurer