

UTILITY BOARD/COMMON COUNCIL

Tuesday, November 22, 2022

5:30 P.M.

The Common Council and Utility Board of the City of Huntingburg met in joint session at the regularly scheduled meeting time on Tuesday, November 22, 2022 at the hour of 5:30 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Dubon, Wehr, Bounds and McPherron were physically present. Member Kissling was present virtually. This meeting was made available to members of the public and the media streamed through the City of Huntingburg's YouTube channel accessed via Facebook link at the City's Facebook page (City of Huntingburg). Also present were Mayor Schwinghamer, City Attorney Schneider and Clerk-Treasurer Dippel.

It was noted that this was the date, place and time set for a joint public meeting of the Utility Rate Advisory Board to review the proposed Water rate increases. The Utility Rate Advisory Board had two members present, but no quorum.

Mayor Schwinghamer called the meeting to order.

A motion was made by McPherron, seconded by Bounds to approve the minutes of the November 1, 2022 regular meeting. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

A motion was made by Wehr, seconded by Dubon to approve the claims as presented. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

The 2023 City Calendar and Holiday Schedule was presented for approval consideration. Clerk-Treasurer Dippel requested the Flex Holiday established on January 1, 2022 be replaced by an additional Personal Day. He noted that the Flex Holiday has to be manually tracked and the Personal Days are system tracked.

A motion was made by McPherron, seconded by Wehr to approve the change of the Flex Holiday to an additional third Personal Day. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

A motion was made by Wehr, seconded by McPherron to approve changing the City's Policy and Procedure Manual to reflect the change from the Flex Holiday to an additional third Personal Day (Addendum No. 6). Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

A motion was made by McPherron, seconded by Bounds to approve the 2023 City Calendar and the 2023 Schedule of Holidays. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Clerk-Treasurer Dippel informed the Council that he has contacted Nick Stevens and Jayme Rasche about serving again as the Council's 2023 appointees to the Huntingburg Redevelopment Commission and that they both would be willing to serve if appointed.

A motion was made by Bounds, seconded by Wehr to re-appoint Nick Stevens and Jayme Rasche to the Huntingburg Redevelopment Commission (for 1 year terms ending 12/31/2023). Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Buzz Krohn; of O.W. Krohn and Associates, the City's Rate Consultant; presented via Zoom, proposed increased Water rates and reasons for the need to raise rates. He noted an increase in the rates charged by our water supplier, Patoka Lake Regional Water and Sewer District and overall increasing costs of labor and products

needed to produce water as factors in the increase, as well as, bond coverages. He presented proposed rates and changes (Exhibit A) and recommended the increased rates and accompanying Utility Board Resolution.

A motion was made by McPherron, seconded by Bounds to adopt Resolution No. 2022-39 entitled:

**RESOLUTION OF THE HUNTINGBURG UTILITY BOARD REGARDING
MUNICIPAL WATERWORKS RATES**

Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

The Common Council will now need to consider the rate ordinance.

A motion was made by Wehr, seconded by McPherron to introduce Ordinance No. 2022-40 entitled:

**AN ORDINANCE ESTABLISHING A NEW SCHEDULE OF RATES AND
CHARGES FOR THE USE OF AND SERVICES RENDERED BY THE
MUNICIPAL WATERWORKS OF THE CITY OF HUNTINGBURG, INDIANA
AND MATTERS CONNECTED THEREWITH**

Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

It was noted that the proposed rate increases would become effective beginning for billing rendered in February 2023.

A motion was made by McPherron, seconded by Bounds to set a public hearing on the proposed rates for December 13, 2022 at 5:30 P.M. in the Council Chambers of Huntingburg City Hall, 508 E. 4th Street, Huntingburg, Indiana. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Transit Director Blessinger updated the Council on Transit Department issues. She noted in a recent meeting with INDOT, communication with the Council was stressed.

Assistant Transit Director Giesler presented an updated Preventative Maintenance Plan for the Transit System for approval consideration.

A motion was made by Bounds, seconded by Wehr to approve the updated Preventative Maintenance Plan as presented. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Change Order No. 1 to the agreement between Knies Construction and the City of Huntingburg in the amount of \$12,842.17, for extra work due to substandard soils and quantity adjustments, was presented for approval. The contract is for the construction of the parking lot behind the City Office off of Jackson Street.

A motion was made by McPherron, seconded by Bounds to approve Change Order No. 1 with Knies Construction as noted above. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Police Chief Parks requested approval to add Jeremy Lee to the Police Reserves.

A motion was made by Wehr, seconded by Bounds to approve adding Jeremy Lee to the Police Reserves. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

This was the date, time and place for the public hearing on the additional appropriation of \$60,000.00 in the Police Pension Fund for the year 2022. Ordinance No. 2022-37 was introduced at the last meeting. The Mayor opened the hearing. He asked for comments from the public. No comments were received. The hearing was closed.

A motion was made by Wehr, seconded by Dubon to adopt Ordinance No. 2022-37 entitled:

**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS FOR THE
2022 BUDGET YEAR
(Police Pension \$60,000.00)**

Upon call of roll for the adoption or rejection of Ordinance No. 2022-37 the vote being 5 ayes, 0 nays, in favor of adoption, Ordinance No. 2022-37 was duly passed and adopted this date at the hour of 6:35 P.M.

Energy Superintendent Reutepohler presented the monthly Gas Utility report. He informed the Board that a dozer took out a 1 inch high pressure gas line near B&A Metals; digging too deep in constructing a parking lot. City crews relocated 400 feet of gas main knowing they would have to replace due to the incident. He noted that 811 was not called.

Energy Superintendent Reutepohler presented the monthly Electric Utility report. He noted the new service at the new Raider Athletic Complex is complete.

Reutepohler updated the Board on long lead times for utility poles. He requested approval to get quotes for a load (25-27 poles) of 40 foot utility poles to be delivered in early 2023.

A motion was made by McPherron, seconded by Wehr to approve Reutepohler getting quotes for a load of 40 foot utility poles. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Reutepohler presented a quote for support plans from Survalent for various types and years of service. He recommended the 3 year Bronze Plan in the amount of \$15,605.00.

A motion was made by Bounds, seconded by Wehr to approve the 3 year Bronze Plan in the amount of \$15,605.00. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Water Superintendent Austin presented his monthly report.

Attorney Schneider noted the need to amend the City's Policy and Procedure Manual to allow the new full-time Fire Chief/Code Enforcement Officer a take-home vehicle. He noted the change was approved by the Board of Public Works and Safety.

A motion was made by McPherron, seconded Wehr to approve the change to the Policy and Procedure Manual to allow a take-home vehicle for the full-time Fire Chief/Code Enforcement Officer. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

The elected official's 2023 salary change was discussed. A proposed ordinance was presented with various changes.

A motion was made by Wehr, seconded by Bounds to approve the 7.5% increase for the Mayor and Clerk-Treasurer, and a 3.5% increase for Council members. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

A motion was made by McPherron, seconded by Wehr to introduce Ordinance No. 2022-41 entitled:

**AN ORDINANCE FIXING SALARIES FOR ELECTED OFFICERS OF
THE CITY OF HUNTINGBURG, INDIANA FOR THE YEAR 2023**

Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

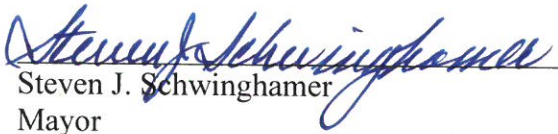
A motion was made by McPherron, seconded by Dubon with unanimous consent to suspend the rules and consider the adoption of Ordinance No. 2022-41 at the same meeting it was introduced. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

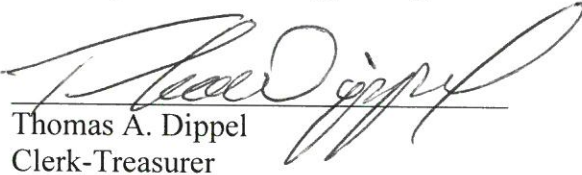
A motion was made by Kissling, seconded by Bounds to adopt Ordinance No. 2022-41.

Upon call of roll for the adoption or rejection of Ordinance No. 2022-41 the vote being 5 ayes, 0 nays, in favor of adoption, Ordinance No. 2022-41 was duly passed and adopted this date at the hour of 7:05 P.M.

The Mayor updated the Council on work being done on the alley behind Old School Cafe (North of 4th Street near Geiger Street). He noted that a wider entrance is desirable for truck traffic. The property owner to the north is willing to work with the City to make the alley entrance wider with a better radius through a sale of a small amount of property to the City. Attorney Schneider will put together a resolution to allow the Mayor to negotiate a sales price.

There being no further business before the Council, a motion was made by Wehr, seconded by McPherron to adjourn the meeting at 7:09 P.M. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.


Steven J. Schwinghamer
Mayor


Thomas A. Dippel
Clerk-Treasurer

HUNTINGBURG MUNICIPAL WATER UTILITY

Appendix A

SCHEDULE OF WATER RATES AND CHARGES

MONTHLY SERVICE CHARGE BY METER SIZE

	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
5/8 TO 3/4 INCH METER		
1 INCH METER	\$ 16.23	\$ 20.29
1 1/2 INCH METER	32.46	40.57
2 INCH METER	65.67	82.09
3 INCH METER	120.26	150.32
4 INCH METER	229.43	286.78
6 INCH METER	655.81	819.76
8 INCH METER	1,311.59	1,639.49
	2,186.46	2,733.09

NOTE: IF OUTSIDE CITY USER USAGE EXCEEDS 1,000,000 CUBIC FEET PER MONTH, INSIDE CITY RATES WILL APPLY.

MONTHLY METERED RATES (PER 100 CUBIC FEET)*

* Subject to Water Cost Adjustment Tracking Factor (WCATF)
In Addition to Base Metered Usage Charges

	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
FIRST 5,000 CUBIC FEET	\$ 6.3049	\$ 7.7481
NEXT 20,000 CUBIC FEET	5.9772	7.3383
NEXT 975,000 CUBIC FEET	5.4308	6.6553
NEXT 1,500,000 CUBIC FEET	5.4308	5.4308
OVER 2,500,000 CUBIC FEET	3.8950	3.8950

NOTE: IF OUTSIDE CITY USER USAGE EXCEEDS 1,000,000 CUBIC FEET PER MONTH, INSIDE CITY RATES WILL APPLY.

PUBLIC FIRE PROTECTION (PER CONNECTION SIZE)

	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
5/8 INCH METER	\$ 2.16	N/A
3/4 INCH METER	3.06	N/A
1 INCH METER	5.53	N/A
1 1/2 INCH METER	12.34	N/A
2 INCH METER	21.98	N/A
3 INCH METER	49.37	N/A
4 INCH METER	87.90	N/A
6 INCH METER	197.49	N/A
8 INCH METER	351.59	N/A

PRIVATE FIRE PROTECTION (PER CONNECTION SIZE)

	<u>INSIDE CITY</u>	<u>OUTSIDE CITY</u>
2 INCH METER	\$ 13.27	\$ 13.27
3 INCH METER	30.98	30.98
4 INCH METER	57.54	57.54
6 INCH METER	122.45	122.45
8 INCH METER	218.36	218.36
10 INCH METER	345.24	345.24
12 INCH METER	494.25	494.25

HUNTINGBURG MUNICIPAL WATER UTILITY
SCHEDULE OF WATER RATES AND CHARGES
(CONTINUED)

<u>CONNECTION CHARGE</u>	ONE-TIME
5/8 TO 3/4 INCH METER	
1 INCH METER	\$ 1,500.00
1 1/2 INCH METER	1,800.00
2 INCH METER	5,000.00
3 INCH AND LARGER METER	6,000.00
	COST

NOTE: FOR SERVICE LINES IN EXCESS OF FIFTY (50) FEET FROM THE MAIN TO THE METER, THERE SHALL BE AN ADDITIONAL CHARGE EQUAL TO THE ACTUAL COST OF MATERIALS, LABOR AND EQUIPMENT USAGE.

<u>RECONNECTION CHARGE</u>	<u>PER OCCURANCE</u>
DURING BUSINESS HOURS	
AFTER BUSINESS HOURS	\$ 28.00
	76.00

RATES FOR RESALE

PURSUANT TO WRITTEN CONTRACT SETTING FORTH THE TERMS AND CONDITIONS FOR SERVICE PLUS MONTHLY SERVICE CHARGE.

COLLECTION OR DEFERRED PAYMENT CHARGE

10% ON THE FIRST \$3.00 AND 3% ON THE EXCESS OVER \$3.00

WATER COST ADJUSTMENT TRACKING FACTOR (WCATF)*

RATE PER 100 CUBIC FT. \$0.0000
** Base cost of purchased water equals Patoka Wholesale Water Rates effective as of January 1, 2023.*