



Job Opening

The City of Huntingburg

Is currently seeking to fill a full-time position:

Electric Apprentice

This full-time position reports to and receives direct supervision from the Energy Superintendent, Electric Crew Chief, and higher classed lineman. This position performs manual labor in the maintenance and construction of the electric distribution system and will occasionally assist with meter reading responsibilities, which includes water, electric, and gas meters.

Job duties include the following, but are not limited to:

- Ability to operate various types of electric utility equipment including pickup trucks, hydraulic tools, electrical tools, trencher, chain saw, boring machine, digger truck, winches, wire pulling equipment, air compressor and various hand tools
- Learns to set new utility poles
- Learns to install underground services
- Learns to make repairs to distribution system
- Participates in a certified lineman training program
- Participates in certified OSHA training
- Responsible for the use of necessary personal protective equipment related to the job
- Ability to be on 24-hour on-call in case of extreme emergencies
- Occasionally assist with meter reading responsibilities, which includes the following:
 - Read meters and enter readings into the handheld computer
 - Looks for and records faulty meters
 - Inspects meters and lines for any leaks or possible problems
 - Reports any unusually high or low usage immediately
 - Submits handheld reader to billing department for billing purposes
- Other duties as deemed necessary

Skills and knowledge:

- Must possess a valid Indiana Operator's License and demonstrate a safe driving record
- Ability to obtain a CDL license within 90 days unless specified by Energy Superintendent
- High school diploma or GED
- Ability to learn, listen closely, and follow detailed, complicated instructions

Working Conditions:

- Ability to occasionally work extended, weekend and/or evening hours, and occasional travel out of town for training
- Exposure to traffic, noise, dirt, dust, chemicals, extreme temperatures and inclement weather
- Duties may involve driving for long periods, lifting, carrying objects weighing 50 pounds, crouching, kneeling, and bending. May involve continuous physical exertion, but prolonged intense physical strain is not associated with normal duties.

Applications can be picked up/dropped off at the City Hall Reception Desk located at 508 E. 4th St. Huntingburg, IN 47542 Monday through Friday 8am – 5pm.

Applications/Resumes accepted until 5:00pm on Friday, October 30, 2023.

The City of Huntingburg is an Equal Opportunity Employer.