

**UTILITY BOARD/COMMON COUNCIL**

**Tuesday, May 27, 2025**

**5:30 P.M.**

The Common Council and Utility Board of the City of Huntingburg met in joint session on Tuesday, May 27, 2025 at the hour of 5:30 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Kissling, Wehr and Bounds were physically present. Members Bolte and McPherron were absent. This meeting was opened to the public, and made available to members of the public and the media streamed through the City of Huntingburg's YouTube channel accessed via the City of Huntingburg's website. Also present were City Attorney Schneider and Clerk-Treasurer Dippel. Mayor Elkins was absent.

Council President Pro Tempore Wehr called the meeting to order.

A motion was made by Kissling, seconded by Bounds and carried to approve the minutes of the May 13, 2025 regular meeting.

A motion was made by Kissling, seconded by Bounds and carried to approve the claims as presented.

Clayton Boyles, Executive Director of Dubois County Community Foundation, informed the Council of an offer of a gift to the City of Huntingburg of property adjoining Market Street Park (Formally Walden Chiropractic building-306 N. Main Street, Huntingburg, IN). He noted a group of benefactors of the City of Huntingburg, Community Holdings of Dubois County, acquired the unimproved real estate. Upon the advice and recommendation of the donors, Community Holdings of Dubois County, Inc. has offered the property to the City of Huntingburg for public purpose. A proposed resolution accepting the property was presented.

A motion was made by Kissling, seconded by Bounds and carried to adopt Resolution No. 2025-14 entitled:

**A RESOLUTION ACCEPTING DONATION OF UNIMPROVED REAL  
ESTATE**

Fire Chief Heim summarized the benefits and responsibilities of an Automatic Aid Agreement with the City of Jasper Fire Department. The agreement would increase both City's runs by automatically providing 4 firefighters and one apparatus to actual active fire (not fire alarms) and smoke in the area situation. He requested permission to continue to pursue the Automatic Aid Agreement from the Council as the expending of additional funds would be involved. Heim estimated the additional cost to be approximately \$1,500.00 per year.

A motion was made by Bounds, seconded by Kissling and carried to approve Fire Chief Heim to continue pursuit of the Automatic Aid Agreement with the City of Jasper.

Energy Superintendent Reutepohler presented the monthly Gas Utility report. He summarized activities for the month.

Reutepohler presented the monthly Electric Utility report. He informed the Board of storm damage clean-up from the last storm. He presented quotes for 2 truck loads of utility poles. The low quote was from Thomasson Company in the amount of \$34,130.00.

A motion was made by Bounds, seconded by Kissling and carried to approve the quote from Thomasson Company.

There was discussion on the pole rental agreements and the relation between the cost of poles and the pole rental charged.

Water Superintendent Austin presented his monthly report. He summarized activities for the month. He noted the hiring of two High School students for part-time summer help focusing on giving the City's fire hydrants a fresh coat of paint.

He noted that work on the bid package for the filter repair project is near completion.

Clerk-Treasurer Dippel presented a proposed 2026 budget calendar for approval. He noted the 2026 budget public hearing is scheduled for October 14, 2025 at the regularly scheduled meeting time and adoption meeting is scheduled for October 28, 2025 at the regularly scheduled meeting time. He also noted the eventual need for setting annual budget meetings in mid-August.

A motion was made by Kissling, seconded by Wehr and carried to approve the 2026 Budget Calendar as presented. (Exhibit A)

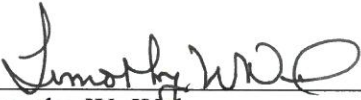
Dippel presented a proposed "Allowable Cost Policy-City of Huntingburg, Indiana", noting the need for compliance with Federal grants and contracts.

A motion was made by Wehr, seconded by Bounds and carried to approve the "Allowable Cost Policy-City of Huntingburg, Indiana" as presented. (Exhibit B)

Dippel presented to the Council copies of Huntingburg Redevelopment Commission resolutions 2025-01 through 2025-07; one for each TIF Allocation Area. He noted that the resolutions indicate that there is no excess assessed value from any of the TIF Allocation Areas that may be allocated to the respective taxing units for the budget year 2026.

Janet Schnell addressed the Council and requested a copy of the letter sent out (to suspected hoarding violators) in order to monitor. She was told to request as a public records request.

There being no further business before the Council, a motion was made by Kissling, seconded by Bounds and carried to adjourn the meeting at 6:38 o'clock P.M.

  
\_\_\_\_\_  
Timothy W. Wehr  
Council President Pro Tempore


  
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Thomas A. Dippel  
Clerk-Treasurer



Exhibit A  
Common Council/Utility Board  
5/27/25 ; 5:30 pm.

City of Huntington Budget for 2026		Calendar for 2026 Budget and Related Items	Time table	2026 Budget		Please Review
Tom Dippel 5/15/2025					To: Neil Elkins	
Regular Meeting Date	Tuesday	May 27, 2025			Tim Wehr	
Regular Meeting Date	Tuesday	June 10, 2025			Glen Kissling	
Regular Meeting Date	Tuesday	June 24, 2025			Jeff Bounds	
Regular Meeting Date	Tuesday	June 30, 2025			Steve McPherron	
Regular Meeting Date	Tuesday	July 8, 2025			Pam Bolte	
Regular Meeting Date	Tuesday	July 15, 2025			Phil Schneider	
Regular Meeting Date	Tuesday	July 22, 2025			Amy Stevens	
Regular Meeting Date	Tuesday	August 5, 2025				
Regular Meeting Date	Tuesday	August 12, 2025				
Regular Meeting Date	Tuesday	August 19, 2025				
Regular Meeting Date	Tuesday	August 26, 2025				
Regular Meeting Date	Tuesday	September 2, 2025				
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**ALLOWABLE COST POLICY- CITY OF HUNTINGBURG, INDIANA**

May 27, 2025  
Thomas Dippel

Federal grant allowable cost policies dictate which expenses can be reimbursed using grant funds. Generally, costs must be necessary, reasonable, and allocable to the grant's purpose, as well as comply with relevant laws and regulations. They also must be properly documented and not previously used for other federal awards, unless specifically allowed.

**Key Characteristics of Allowable Costs:**

- **Necessary and Reasonable:** The cost must be essential for the project and reflect a prudent decision under the circumstances.
- **Allocable:** The cost directly benefits the grant and can be assigned to it.
- **Compliant:** The cost must adhere to grant terms, relevant laws, and regulations.
- **Consistent Accounting:** Costs should be classified and recorded consistently in like circumstances.
- **Documented:** Proper documentation is required for all allowable costs.
- **Not Double-Dipped:** Costs cannot be used to meet cost-sharing or matching requirements of other federal awards unless specifically allowed by the granting agency.

If any expense does not meet the above criteria, it is not eligible to be charged to a grant or contract.

**Examples of Allowable Costs:**

- **Materials and Supplies:** Costs for materials, supplies, and fabricated parts necessary for the grant project.
- **Travel:** Travel expenses for staff, speakers, or participants, if approved in the grant application.
- **Salaries:** Salaries for personnel working on the grant, in proportion to their time spent on the project.
- **Publication Costs:** Costs associated with publishing conference proceedings, books, or pamphlets.

**Examples of Unallowable Costs:**

- **Personal Expenses:** Costs for personal entertainment or items.
- **Defense Against Government Claims:** Costs related to defending against government claims or appeals.
- **Duplicative or Unnecessary Purchases:** Costs for items already purchased or that are not essential.

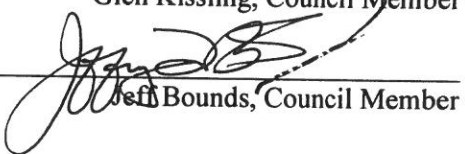
**Important Considerations:**

- **Grant-Specific Requirements:** Grant agreements may have specific limitations or requirements regarding allowable costs.
- **Documentation:** Proper documentation is crucial for justifying allowable costs and demonstrating compliance. The City of Huntingburg requires documentation on all expenditures in accordance with Federal and State requirements.
- **Cost Principles:** Cost principles, like those outlined in the Uniform Guidance (2 CFR Part 200), provide further guidance on what is allowable.
- **Principal Investigators:** The Principal Investigator for the City of Huntingburg is the Clerk-Treasurer. Principal Investigators are responsible for ensuring grant expenditures are accounted for correctly.

Date: May 27, 2025

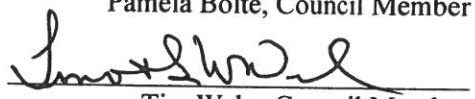
Approved:

  
Glen Kissling, Council Member

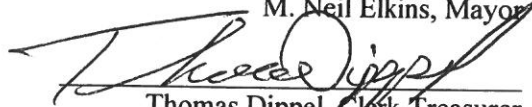
  
Jeff Bounds, Council Member

Steve McPherron, Council Member

Pamela Bolte, Council Member

  
Tim Wehr, Council Member

  
M. Neil Elkins, Mayor

  
Thomas Dippel, Clerk-Treasurer