

Park Board Meeting Minutes

Monday, September 15, 2025

4:00 pm

The Park Board met in the Council Chambers with Dustin Schmett, Abby Fink, Mike Fulkerson present. Shannon Fuhs was absent. Also, present were Mayor Elkins and superintendent Jace Merkel.

A motion was made by Fulkerson, seconded by Schmett and carried to approve the minutes of the August 18th regular meeting.

A motion was made by Fulkerson, seconded by Schmett to approve the claims as presented.

6.1 Special Event Application - Huntingburg Christmas Stroll

Kathryn Wilder came to discuss all the events of the stroll. Food trucks would need a 50 AMP outlet, and there are places in Market Street, not 4th street. Kathryn asked for the street to be closed down at Market Street Park for the Christmas Stroll because they will have food trucks. Pavillon is where they will go to tie into the whole stroll. There will be 4 food trucks in Market Street and 2 on 4th Street. Motion made by Dustin Schmett and seconded by Mike Fulkerson to approve the use of the facilities at no charge.

6.2 Special Event Application - Slow Pitch Women's Softball Tourney

Kenlee Steffe talked about the softball tourney. They want to play on the field at League Stadium. 250 players that will be bringing their families. They will play from 8:00 am to 9:00 pm. Teams from all over are coming to play. This will be a free event the whole day. Fulkerson motioned to approve the request and Schmett seconded.

6.3 Facilities Use Agreement - Huntingburg Merchants

This was included in the motion of the special event application under the Christmas Stroll for use of OTH & Market St Park at no charge.

6.4 Facilities Use Agreement - Alasi

Rossina Sandoval came to discuss all the events of Café en el Parque. They met on 5 dates in the years prior, and now it's only 2 dates. They will use the East room in the OTH. Schmett motioned the use of the facility at no charge and Fulkerson seconded.

6.5 Facilities Use Agreement - Huntingburg Library

The request is to use the upper room in OTH. Lisa McWilliams, Director of the Library would like to do a program over the History of Buffalo Trace. Presenter Steven Stewart will be present. A motion was made to offer the upper room at OTH at no charge. Fulkerson motioned and Schmett seconded.

6.6 Request Approval of OTH Tables Surplus

The old tables are getting wear on them. They have bought new lifetime tables. Jace is asking for approval to surplus them. It was asked if they could be offered to the other city departments & Jace confirmed the answer was yes. Schmett motioned to make them surplus and Fulkerson seconded.

6.7 Universal Design - Huntingburg City Park Youth Baseball & Softball Sports Complex Master Plan

Farbest is going to pay for half of the proposal for fixing the field. Updates to, restrooms, fencing, etc. \$10,000 for LIT-ED. Schmett motioned to approve and Fink seconded on approval of the Master Plan.

6.8 Request \$13,000 from Park Project Donation Fund for Playground Equipment from Gametime for SE Playground

This would replace the bad playground by the girls' softball field in front of the bathroom. They would use the \$13,000 from the Park Project Donation fund to upgrade the playground. The remaining would be paid from LIT-ED. Fulkerson motioned to approve and Schmett seconded.

6.9 SWDCS Facility Use Request

The request is for walking in the Memorial Gym. Monday through Friday 5:00 am – 3:00 pm, Saturday 5:00 am – 11:00 am. The Park provides the insurance. Fulkerson motioned to approve, Schmett seconded.

6.10 Endowment Funds for Work in Display Area of League Stadium

Endowment funds were not used but instead used LIT-ED funds to pay for display area. Just a correction from last minutes in June. It was stated that it would come from the endowment, but needed to switch to LIT-ED.

6.11 Senior Center Updates - Universal Design

Railing is installed and is a black powder coat finish. Siding is done, and they are going to install a front door. They expect to be completed by the end of October. The deck is planned to be done next week.

Information Update- Mayor Elkins informed the Park Board of potential funds leftover from the Senior Center Project. Once the Senior Center Project is complete, RDC must approve the leftover funds to be incorporated into the 2026 Park Funds (projects) to update the playground structures. Jace is currently working with Gametime to develop playground drawings. The goal is to have one massive playground in the middle of the park next to League Stadium. The timeline for the new playgrounds is next spring. Fulkerson motioned to approve the request and Schmett seconded.

7. Other Items

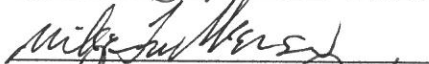
8. Adjourn-- Schmett motion to adjourn and Fulkerson seconded.

Meeting ending at 4:44 pm

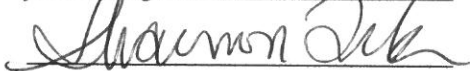
President



Vice President



Secretary



Member

