

BOARD OF PUBLIC WORKS & SAFETY
Thursday, October 2, 2025
8:30 A.M.

The Board of Public Works & Safety of the City of Huntingburg met in regular session on Thursday, October 2, 2025 at the hour of 8:30 A.M. in the Council Chambers of the Huntingburg City Hall. This meeting was opened to the public, and made available to members of the public and the media streamed through the City of Huntingburg's YouTube channel accessed via the City of Huntingburg's website. Members Elkins, Fitch, Blessinger, Souders and Schmett were present. Also, present were Deputy Clerk-Treasurer Stevens and City Attorney Schneider.

Mayor Elkins called the meeting to order.

A motion was made by Fitch, seconded by Souders and carried to approve the minutes of the September 4, 2025 meeting as presented.

A motion was made by Schmett, seconded by Blessinger and carried to approve the claims as presented.

Kathryn Wilder, representing the Huntingburg Merchants Association, presented a Special Events Application for the 40th Annual Christmas Stroll and requested permission to shut down sections of 4th Street starting on Thursday, November 13th.

A motion was made by Elkins, seconded by Schmett and carried to approve the Special Events Application for the 40th Annual Christmas Stroll noted above.

Mayor Elkins presented the bid tabulation for the Huntingburg Street Department Roof Replacement bids that were opened at a public meeting on September 30th. The Mayor noted that five bids were received. Schmidt Contracting was the apparent low with the base bid for the TPO (thermoplastic polyolefin) roofing in the amount of \$324,750.00, but the timeline on their availability to begin was noted for May 2026. The second low base bid was from American Roofing & Metal in the amount of \$328,000.00, with their availability to begin within 30 days from a notice to proceed. Discussion followed. Stamm recommended American Roofing with the TPO (thermoplastic polyolefin) roofing due to their ability to begin right away.

A motion was made by Elkins to accept the bid from American Roofing in the amount of \$328,000.00 noted above. The motion died for lack of a second.

Street Superintendent Stamm presented his monthly report. Stamm requested permission to seek quotes to clean out the ditch running along 2nd Ave. from Van Buren St. to Walnut St.

A motion was made by Blessinger, second by Souders and carried to seek quotes noted above.

Stamm noted the leaf pickup hours, limb yard winter hours, and fall cleanup days.

Stamm contacted five contractors, and received two quotes to have the limb yard materials ground up. The quotes received were:

Smith Creek	\$44,425.00
Brewer Farms	\$30,300.00

A motion was made by Schmett, seconded by Fitch and carried to accept the low quote of \$30,300.00 from Brewer Farms.

Stamm updated the Board on the sidewalk and curbs that were installed on Jackson St. and Walnut St. After reviewing the Federal Highway Standard Public Right-of-Way Access Guideline (PROWAG), those standards must be followed to be eligible for federal grants. The standards used are determined based on factors of where the location of the sidewalks and roads are being installed.

Attorney Schneider requested the Board to give direction on how to proceed with the Huntingburg Street Department Roof Replacement. Discussion followed.

A motion was made by Blessinger to table the bids, and receive more alternate bids. Discussion followed.

A motion was made by Elkins to reject all bids. Blessinger removed his previous motion to table the bids, and seconded Elkins motion and carried to reject all bids.

A motion was made by Elkins to rebid as is again to entertain more alternate bids. The motion died for lack of a second.

Wastewater Superintendent Coomer presented his monthly report. He updated the Board on the Wastewater upgrades. He noted the 19th St. Lift Station electrical work is complete and they are currently setting the 3rd pump completing the triplex station.

Police Chief Kramer presented his monthly report. Kramer informed the Board that Lieutenant Timothy Mullen will be retiring on October 24th ending his services with the City after 21 years. The City policy is that when a police officer retires from the department, he retains his badge and weapon. Kramer requested permission to release his badge and weapon to Lieutenant Mullen.

A motion was made by Elkins, second by Blessinger and carried to recognize Lieutenant Mullen for his years of dedicated service to the City and officially offer him to retain his badge and weapon for his years of service.

Kramer requested the Board offer Jake Begle a conditional offer of employment contingent upon Begle passing the Police PERF physical and psychological tests.

A motion was made by Blessinger, seconded by Fitch and carried to offer Jake Begle a conditional offer of employment contingent upon Begle passing the required Police PERF physical and psychological tests.

Kramer informed the Board on a grant application for a vest for K-9 Kaos, and an upcoming grant application for a medical kit for K-9 Kaos as well.

Fire Chief Heim presented his monthly report. Heim presented an Automatic Mutual Aid Agreement for Fire Protection between the City of Huntingburg and the City of Jasper for confirmed commercial and residential structure fires. A policy will be written up on the procedure for the assistance response. This agreement will also help our firefighters receive mutual training for a better emergency response.

A motion was made by Schmett, seconded by Souders and carried to accept the Automatic Mutual Aid Agreement for Fire Protection between the City of Huntingburg and the City of Jasper.

Planning Director Lake was absent. Mayor Elkins presented his monthly reports. Schneider updated the Board on the status of three properties from previous code enforcement violations.

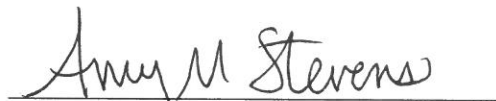
Safety Director Brown presented her monthly report.

Attorney Schneider confirmed with the Board on their motion to reject all the bids for the Huntingburg Street Department Roof Replacement, and the impending impact.

There being no further business to come before the Board, a motion to adjourn was made by Souders, seconded by Fitch and carried at 9:49 A.M.



M. Neil Elkins
Mayor



Amy M. Stevens
Deputy Clerk-Treasurer