

BOARD OF PUBLIC WORKS & SAFETY
Thursday, September 6, 2018
8:30 A.M.

The Board of Public Works & Safety of the City of Huntingburg met in regular session on Thursday, September 6, 2018 at the hour of 8:30 A.M. in the Council Chambers of the Huntingburg City Hall with members Spinner, Neukam and Cox present. Also present were Clerk-Treasurer Dippel and City Attorney Schneider.

Mayor Spinner called the meeting to order.

A motion was made by Cox, seconded by Neukam and carried to approve the minutes of the August 2, 2018 regular meeting.

A motion was made by Neukam, seconded by Spinner and carried to approve the claims as presented.

Sarah Flamion, representing Huntingburg Heritage, presented two Special Event Applications; Huntingburg Herbstfest and Herbstfest Parade, Trent Singer Walk/Run. The event dates include September 27, 2018 to September 30, 2018.

A motion was made by Cox, seconded by Neukam and carried to approve both Special Event Applications of Huntingburg Heritage as presented.

Wastewater Superintendent Kemp presented his monthly report. He presented two quotes for the rental of a Jet Pack Combo truck to clean drain pipes and the lagoon. The low quote was from Brown Equipment in the amount of \$3,000.00 per week. Kemp anticipates needing the machine for 2 weeks.

A motion was made by Spinner, seconded by Neukam and carried to approve the quote from Brown Equipment for the rental of the Jet Pack Truck.

Kemp informed the Board that the break room at the treatment plant is to be remodeled using in-house labor as much as possible.

Police Chief Parks presented his monthly report. He presented a list of 5 names he would like the Board to recommend to the Common Council for consideration as Auxiliary/Reserve Officers. The names of the officer candidates are, Savanna Bauer, Rayce Jones, Cole Meyer, Narissa Montes and Jayme Rasche.

A motion was made by Cox, seconded by Spinner and carried to approve the 5 candidates for new Auxiliary/Reserve Officers.

Parks indicated that with these 5 the force is up to the maximum allowed of 10. He asked if the Board would approve raising the maximum to 15 because of the increased number of events being held that need a police presence.

A motion was made by Spinner, seconded by Cox and carried to recommend to the City Council that they consider amending the maximum number of Auxiliary/Reserve Officers allowed from 10 to 15.

Parks presented a drawing of the proposed 10 parking spots to be constructed at the police station. He noted the Street Department will do the work and the Police Department will pay for the engineering and materials which he estimates to be no more than \$10,000.00. He noted the funds would come out of the Police Department budget.

A motion was made by Neukam, seconded by Spinner and carried to approve the parking plan and approve the expenditure of up to \$10,000.00 for the parking project.

Fire Chief Patberg presented his monthly report. He informed the Board that two bids were received for a new commercial pumper fire truck. He recommended the low quote from Fire Services, Inc. in the amount of \$357,973.00. It was noted that it would take approximately 300 days for the truck to be built and delivered. It was noted that funds are on hand to pay for the truck but the Indiana Bond Bank is being considered for financing.

A motion was made by Cox, seconded by Neukam and carried to accept the low bid of \$357,973.00 and authorize the Mayor and Fire Chief to enter into to the contract with Fire Services, Inc. for delivery of the truck.

Code Enforcement Officer Souders presented his monthly report.

Planning Director Lake presented his monthly building permit report.

Street Superintendent Stamm presented his monthly report. Stamm introduced Tara Damon, of Cash Waggner and Associates, who helps the City with the Community Crossing Grant Applications. He noted the City plans to send in three applications for 2018 Community Crossing funds. Damon detailed the financing of the projects as:

<u>Project</u>	<u>Total contract</u>	<u>City portion</u>	<u>State portion</u>
14 th St.- Hwy 231 to Chestnut St.	\$120,144.50	\$30,036.13	\$90,108.37
14 th St./Chestnut St. Intersection	\$311,327.00	\$77,831.75	\$233,495.25
Chestnut St.-12 th St. to 19 th St.	\$73,123.80	\$18,280.95	\$54,842.85

A motion was made by Cox, seconded by Neukam and carried to approve the Community Crossing Applications for 2018 and authorize the Mayor to sign the financial commitment letters.

Stamm brought up the no parking on Clay Street discussed at a previous meeting. He recommends no parking on both sides of Clay Street from 9th Street to Church Avenue. He noted the safety issue for access of emergency vehicles when cars are parked in this area. Attorney Schneider indicated this Board would need to make a recommendation to the Common Council and an ordinance to change the parking would be proposed.

A motion was made by Cox, seconded by Spinner and carried to approve taking to the City Council a discussion on no parking on Clay Street.

Stamm informed the Board of the results of the bid opening for the construction of the 4th Street storm sewer (East). He noted this and another 4th Street storm sewer (West) project were originally a part of the 4th Street Heritage Trail project but were separated to reduce the cost of that project. He noted the low bid on the 4th Street storm sewer (East) project was from Love Excavating in the amount of \$70,611.00. Stamm recommends awarding the contract to Love Excavating in the amount of \$70,611.00. He also noted that the Street Department does have the money in the budget to do the project this year. He expects the project to take 2-3 weeks.

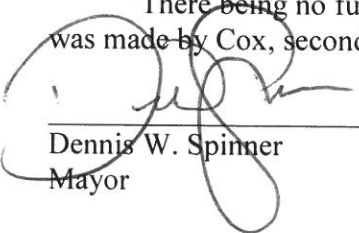
A motion was made by Cox, seconded by Neukam and carried to approve the bid of Love Excavating for the 4th Street storm sewer (East) project.

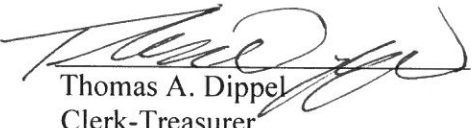
Clerk-Treasurer Dippel noted that Wastewater Superintendent Kemp and Water Superintendent Meyerholtz agreed that the Wastewater Department should pay half of the maintenance charges for new SENSUS water meter project since wastewater charges are based on the reads of the water meters. The proposed change would be \$.25 per meter installed.

A motion was made by Spinner, seconded by Neukam and carried to increase the fee charge from the Wastewater Department to the Water Department for meters to be increased by \$.25 per meter.

Clerk-Treasurer Dippel informed the Board of the increase in the Net Assessed Value within the City from \$162,000,000 to \$175,000,000.

There being no further business to come before the Board, a motion to adjourn was made by Cox, seconded by Neukam and carried at 9:15 A.M.


Dennis W. Spinner
Mayor


Thomas A. Dippel
Clerk-Treasurer