

UTILITY BOARD/COMMON COUNCIL

Tuesday, July 28, 2020

5:30 P.M.

The Common Council and Utility Board of the City of Huntingburg met in joint session at the regularly scheduled meeting time on Tuesday, July 28, 2020 at the hour of 5:30 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Dubon, Bounds, Kissling, McPherron and Wehr were present. Also present were Mayor Spinner, City Attorney Schneider and Clerk-Treasurer Dippel.

Mayor Spinner called the meeting to order.

A motion was made by Bounds, seconded by Kissling and carried to approve the minutes of the July 14, 2020 Regular meeting.

A motion was made by Kissling, seconded by Wehr and carried to approve the claims as presented.

The Mayor presented proposed Change Order No. 3 to the agreement between the City of Huntingburg and Milestone Contractors, L.P. in the amount of \$1,100.00 due to a miscounting of lights installed on the 4th Street Heritage Trail project.

A motion was made by McPherron, seconded by Dubon and carried to approve Change Order No. 3 to the agreement between the City of Huntingburg and Milestone Contractors, L.P. as presented.

Heidi Reller, Executive Director of the Huntingburg Housing Authority (HHA), presented an annual report and an audit report for the year 2019 for the HHA. She also updated the Council on projects at the HHA. She requested the City again waive the Payment in Lieu of Tax for 2020. She informed the Council of the need for a kiosk as a COVID-19 response to allow tenants to do their housing business without being exposed to others. She noted that the price of the kiosk is \$36,420.00. The proposed funding for the kiosk is \$10,000.00, Dubois County Community Foundation; \$4,000.00, remaining HHA CARES Act funds; \$11,592.51, waived City of Huntingburg PILOT payment; \$10,827.49, City of Huntingburg CARES Act funds. The Mayor noted that it is the opinion of the City's attorney (ICE Miller) that the HHA is an affiliate of the City of Huntingburg so the City could use its CARES Act funds to help purchase the kiosk since it is not in the City's budget.

A motion was made by Kissling, seconded by Bounds and carried to forgive the 2020 HHA PILOT payment in the \$11,592.51.

A motion was made by McPherron, seconded by Wehr and carried to approve an expenditure of \$10,827.49 to the HHA to aid in the purchase of the kiosk.

Rob Mendel, GIS/IT Coordinator, presented a proposed professional services agreement between the City of Huntingburg and Matrix Integration for Telecommunications Managed Services. He noted the agreement is in the amount of \$31,500.00 which includes \$14,019.88 for CISCO Smart Net support.

A motion was made by Wehr, seconded by Bounds and carried to approve the agreement between the City and Matrix Integration in the amount of \$31,500.00.

The Mayor presented a proposed zoning ordinance. Planning Director Lake informed the Council of the Plan Commission of the City of Huntingburg's recommendation to approve the request of S & S Corporation to change the zoning of the subject property from I-2, Heavy Industrials to R-2, Two-Family Residential and amend the zoning map. The property is on the west side of Chestnut Street, near 19th Street. (Old Leland Lumber Co.). He noted S & S Corporation is developing Chestnut Gardens in the area consisting of 12 duplexes.

A motion was made by Wehr, seconded by McPherron and carried to adopt Ordinance No. 2020-18 entitled:

**AN ORDINANCE CHANGING A ZONING DISTRICT AND AMENDING THE
ZONING MAP UNDER TITLE 154 OF THE HUNTINGBURG MUNICIPAL
CODE**

Upon call of roll for the adoption or rejection of Ordinance No. 2020-18 the vote being 5 ayes, 0 nays, in favor of adoption, Ordinance No. 2020-18 was duly passed and adopted this date at the hour of 6:03 P.M.

Energy Superintendent Reutepohler presented the monthly Gas Utility report. He noted crews will be running 2 inch gas mains in Hunter's Crossing 3 in the coming weeks

Reutepohler presented the monthly Electric Utility report. He noted 24 poles were replace on County Road 200 from Sunset Drive to the Airport. He also informed the Board of the need for a new wood chipper; the current one broke down and is wore out.

A motion was made by Kissling, seconded by McPherron and carried to allow Reutepohler to seek quotes for a new chipper.

Water Superintendent Meyerholtz presented his monthly report. He informed the Board of the hiring of Blake Lindauer. He noted work is being done to move customers off of a 6 inch line onto an 8 inch line that run parallel to each other on Washington Street from 1st Street to East 4th Street. He also noted that the water treatment plant sludge that was being sent to the wastewater utility will now be dried at the water treatment plant. He noted that Commonwealth Engineers issued the Notice to Proceed for the solar field at new the water treatment plant.

Attorney Schneider explained the proposed management agreement between the City of Huntingburg and Dubois County Baseball, LLC to manage the City's Indiana Alcohol and Tobacco Commission beer and wine Permit No. RR1936358 (League Stadium). It was noted that Dubois County Baseball, LLC will pay a \$1,000.00 Manager Base Fee to the City. The agreement is for 1 year.

A motion was made by McPherron, seconded by Dubon and carried to approve entering into a management agreement with the Dubois County Baseball, LLC for the management of the City's Alcohol Beverage License for League Stadium.

Attorney Schneider noted that during the permit process for the other Indiana Alcohol and Tobacco Commission Permit for Market Street Park and Old Town Hall that Market Street Park was dropped from the permit due to restrictions of not allowing others to serve any alcohol including samples. The Old Town Hall permit is still being reviewed.

Attorney Schneider noted that an application has been filed with the United States Department of Agriculture (USDA), Rural Development (RD), for the approximate amount of \$21,255,000.00 for a sanitary sewer upgrade and expansion. He noted the application process is moving forward fairly rapidly. The City anticipates that USDA RD will issue a Letter of Conditions which are conditions the City must meet to accept and move forward with the loan process. He noted that given the limitation of the funds available and the competitiveness with people applying for these funds the City needs to be able to react quickly when the Letter of Conditions comes out. He noted it is likely to come out prior to the next meeting and therefore it is being recommending that the Council authorize the Mayor to accept that Letter of Conditions on behalf of the City. He noted the loan will be over 40 years with an interest rate of approximately 1.125%. The loan would take out the City's existing debt and allow the financing of the improvements.

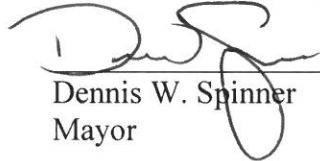

A motion was made by Wehr, seconded by Bounds and carried to allow the Mayor to enter into the Letter of Conditions when presented.

Clerk-Treasurer Dippel noted the need for the Council to set public meetings for the review of the City's 2021 annual budget.

A motion was made by Wehr, seconded by Bounds and carried to set special Council meetings for budget hearing for August 12, 2020 at 9:00 A.M. and at 1:00 P.M.

Council members made statements of support for a united effort to slow the spread of the COVID-19 pandemic.

There being no further business before the Council, a motion was made by Wehr, seconded by Kissling and carried to adjourn the meeting at 6:52 o'clock P.M.


Dennis W. Spinner
Mayor
Thomas A. Dippel
Clerk-Treasurer