

BOARD OF PUBLIC WORKS & SAFETY

Thursday, July 2, 2020

8:30 A.M.

The Board of Public Works & Safety of the City of Huntingburg met in regular session on Thursday, July 2, 2020 at the hour of 8:30 A.M. in the Council Chambers of the Huntingburg City Hall. Member Spinner was physically present. Members Souders and Blessinger participated in this Board of Public Works and Safety public meeting by electronic communication by which members were able to simultaneously communicate, and this meeting was made available to members of the public and the media through the City of Huntingburg's YouTube channel. Also present were Clerk-Treasurer Dippel and City Attorney Schneider.

Mayor Spinner called the meeting to order. A roll call was taken for attendance: Spinner-Present; Souders-Present; Blessinger-Present.

A motion was made by Souders, seconded by Blessinger, and upon a roll call, carried by a vote of 3 ayes, 0 nays, to approve the minutes of the June 4, 2020 regular meeting and the June 22, 2020 special meeting.

A motion was made by Blessinger, seconded by Spinner, and upon a roll call, carried by a vote of 3 ayes, 0 nays, to approve the claims for payment as presented.

Director of Community Development, Rachel Steckler, presented for approval, a Request for Proposal (RFP) for 4th Street landscaping maintenance services. The services would include maintenance of all landscape elements such as trees, shrubs, perennials, annuals and special planting rotation and lighting installation, maintenance of hardscape surfaces, site furnishings and banners.

A motion was made by Spinner, seconded by Souders and upon a roll call, carried by a vote of 3 ayes, 0 nays, to advertise for quotes for the RFP for landscape maintenance services for 4th Street.

The Mayor presented maintenance guidelines, developed by the landscape architect team that helped with the project, for the Board to review and adopt at the next meeting.

Eric Parsley and Theresa Criss-Hartwig, of Commonwealth Engineers participated electronically and requested approval of the engineering contract amendment for the design, bid and construction inspection of new wastewater treatment plant over the next 3 years. The agreement amendment is in the amount of \$2,494,000.00. It was noted that the original agreement was for \$40,000.00.

A motion was made by Spinner, seconded by Blessinger and upon a roll call, carried by a vote of 3 ayes, 0 nays, to approve both the contract with Commonwealth Engineers for the engineering of the wastewater plant and amendment to the agreement in the amount of \$2,534,000.00.

Wastewater Superintendent Coomer presented his monthly report. He noted that last month the wastewater plant was operating at 90% of capacity. He noted that in the next two weeks work will start with Mehling Construction for the sewer replacement near Styline Drive.

Street Superintendent Stamm presented his monthly report. He informed the Board that a property owner near the intersection of Jackson Street and 12th Street was having washout and flooding problems during rain downpours. Discussion followed. It was noted that the City's Engineers, Cash Waggnier and Associates looked at the issue. Stamm noted his recommendation is to put a concrete driveway in the area to act as a concrete paved ditch to the ditch. He noted the Street Department would do the work. He noted the issue is that the City would be putting concrete on private property. Attorney Schneider noted that if it is determined to fix the problem in the above fashion, an easement would need to be obtained from the property owners and it would essentially become a storm water structure to be maintained by the City. Stamm will discuss the recommendation with the property owners and report back to the Board at the next meeting.

Stamm noted that at the last meeting the parking on 4th and Geiger Streets was discussed. Blessinger questioned why the planter box on Geiger and 4th protrudes out 9 feet while others in the downtown only protrude 6.5 feet. Stamm did not know and indicated that the designer of 4th Street would have to be contacted for the reason. Attorney Schneider indicated that the plans need to be reviewed to make sure it was constructed properly. Stamm will get with Nick Jahn, of VS Engineering. There were concerns on the removal of 3 parking spots near 4th Street and the impedance of emergency vehicle through the area. Stamm will continue to look at.

Stamm sought direction on the purchase of an asphalt storage tank to be used with the asphalt patching machine. There was concern of spending \$30,000.00- \$40,000.00 for a tank may not be an economically viable project at this time given the budget constraints due to Covid-19. It was noted that the City makes 3 to 4 trips to Jasper annually to get liquid asphalt. Stamm noted the machine could be better utilized with a tank because the City would not be dependent on the County to have the asphalt available. Stamm will compile a list of streets that the patching machine has been used on so the Board can look at the streets. Stamm opined that the City needs to move forward with the purchase or look to get rid of the patching machine noting it is an expensive machine to have sitting underutilized. The issue will be revisited next month.

Stamm noted the limb yard is getting out of control with limbs. He is seeking direction on getting rid of the limbs. He noted that Brewers will come to the site for \$2,500.00 to mobilize their grinding machine. There would also be a volume change. A one-time trial was discussed with the possibility of putting the service on an annual bid.

A motion was made by Spinner, seconded by Blessinger, and upon a roll call, carried by a vote of 3 ayes, 0 nays, to approve a one-time grinding service (with the Brewers) on the limb yard if the cost is under \$5,000.00; if over \$5,000.00 Stamm will bring back to the Board for approval.

Police Chief Parks presented his monthly report. He noted Assistant Chief Kramer saved two lives of overdose victims with Narcan. He noted that Derrick Beier passed his physical and psychological tests at PERF. A special meeting may need to be scheduled to finish the hiring process of the new police officer.

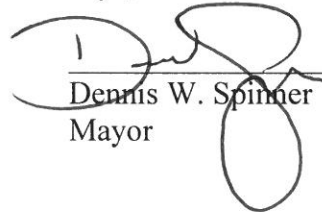
Fire Chief Patberg presented his monthly report. He will schedule an event for public viewing of the new fire truck.

Code Enforcement Officer Souders presented his monthly report.


Planning Director Lake presented his monthly report.

Safety Director Gentry reported on activities on the Safety Department and presented forms associated with Personal Protective Equipment. It was noted that a lot of work is going into tracking costs due to Covid-19.

There being no further business to come before the Board, a motion to adjourn was made by Spinner, seconded by Blessinger and carried, by a roll call vote of 3 ayes, 0 nays, at 9:08 A.M.



Dennis W. Spinner
Mayor



Thomas A. Dippel
Clerk-Treasurer