



# Job Opening

## The City of Huntingburg

Is currently seeking to fill a part-time position:

### Transit Driver

- This part-time position reports to and receives general supervision from the Transit Director and/or Transit Assistant.
- This position is a safety-sensitive position requiring the safe operation of a motor vehicle in the provision of public transit services and the effective transportation of all passengers. Performance of these duties must be conducted in compliance with all applicable DOT, federal, state, local, and system regulations and policies, including U.S. DOT drug and alcohol testing regulations. This position assists in accomplishing various work duties including but not limited to:

- \* Operates a motor vehicle in the provision of public transit services.
- \* Assist passengers in the boarding and disembarking of the vehicle.
- \* Ability to exercise and utilize proper passenger securement procedures.
- \* Completes daily passenger/revenue reports.
- \* Completes daily pre-trip inspection.
- \* Regularly cleans/sanitizes interior of vehicle.
- \* Ability to operate various office equipment including 2-way radio.
- \* Ability to learn, understand and follow all public transit routes/schedules.
- \* Responsible for the use of necessary personal protective equipment related to the current job.

Applications are available at City Hall Receptionist Desk 508 E. 4<sup>th</sup> Street Monday through Friday 8am to 5pm.

**Applications accepted until 5pm on July 12, 2021.**

Applications/Resumes may be turned into or sent to:

City of Huntingburg Office Manager

508 E. 4<sup>th</sup> Street

PO Box 10

Huntingburg, IN 47542

***The City of Huntingburg is an Equal Opportunity Employer.***