



Permit Checklist:

Note: A copy of the State of Indiana Design Release must be submitted for projects which require them. A design release is not required for single family new construction or renovation.

ALL Projects must submit:

_____ A Site Plan showing the location of structure(s) on the lot. This must include measurements from structure to front, sides and rear lot lines and the scale for site plan.

_____ Scaled building plans (Floor plan, typical wall section, etc.) and information concerning how drainage will be handled (gutters, storm sewer connection, detention/retention basin, etc.)

_____ If using manufactured trusses, certification from manufacturer of any trusses must be submitted with this application.

Estimated Construction Cost: _____

Describe the project:

Project involves: _____ New Construction, or _____ Rehabilitation.

Dimensions and square footage of any addition or new construction.

No construction, fence, landscaping/plantings, or structure may be placed within an easement.

You as the applicant must be the owner of the property for which this application is submitted. If you are not the property owner, this application must also have attached authorization from the owner indicating that they are aware and approve of the work being undertaken. Contact information for the property owner must be included.

You are responsible for verifying the location of your property lines. The City of Huntingburg will not mark or verify them for you. Your signature below is your acknowledgement that your construction will be located on property you own or, you submitted written authorization from the owner that the work is allowed.

Applicant's Signature: _____

OFFICE USE: Zoning Classification_____

Floodplain: Y N

Notes & Conditions of Approval:

Date Received_____ By_____ Date Issued _____ By_____ Fee: \$ _____