APPLICATON FOR SITE IMPROVEMENT PERMIT (Revised April 2021)

CITY OF HUNTINGBURG

			PERMIT NO
APPLICANT INFORMATION			
Name Addr	ess	Ph	one
Email:			
SITE AND CONSTRUCTION INFORMATIC)N		
Lot Number	Street Addre	SS	
Present Use of the Land			
Proposed Use/Work to be Done			
Estimated Cost:			_
Please check below if the project involve building permit is listed on the following		Additional info	ormation required for th
Residential Commercial		In	dustrial
Estimated Start Date	Estimated Cor	npletion Date	
Basement?YN	N	Number stories	
A septic system permit is attached (see l	oelow) Yes	No	N/A
A driveway permit is attached (see below	w) Yes	No	N/A
	_	_	

COMPLETE THE SITE PLAN AND INFORMATION ATTACHED TO THIS FORM

SEPTIC PERMITS. If you are not connected to a municipal wastewater system, you will need a septic construction permit for new or expanded use of a private wastewater management (septic) system. Call the Dubois County Sanitarian at 481-7055 for information.

DRIVEWAYS. If you are building a new driveway or widening an existing driveway, you need another approval before submitting this application. Call the Huntingburg Street Superintendent at 812-683-4122.

If located on a state highway, whether inside or outside Huntingburg: call Indiana Department of Transportation at 812-937-4481.

If located on a local street inside the City of Huntingburg: call Huntingburg Street Superintendent at 812-683-4122.

If located on a county road outside the City of Huntingburg: call Dubois County Highway Department at 812-482-5505.

UTILITY LOCATIONS. If you will be excavating, digging, or moving dirt for your project call 811 to have your utilities located before submitting this application. This is a free service to help prevent building over or damaging utilities. <u>This is required</u> <u>48 hours before excavation begins excluding weekends and holidays.</u>



Permit Checklist:

Note: A copy of the State of Indiana Design Release must be submitted for projects which require them. A design release is not required for single family new construction or renovation.

ALL Projects must submit:

- A Site Plan showing the location of structure(s) on the lot. This must include measurements from structure to front, sides and rear lot lines and the scale for site plan.
- Scaled building plans (Floor plan, typical wall section, etc.) and information concerning how drainage will handled (gutters, storm sewer connection, detention/retention basin, etc.)

_____ If using manufactured trusses, certification from manufacturer of any trusses must be submitted with this application.

Estimated Construction Cost: _____

Describe the project:

Project involves: _____ New Construction, or _____ Rehabilitation.

Dimensions and square footage of any addition or new construction.

No construction, fence, landscaping/plantings, or structure may be placed within an easement.

You as the applicant must be the owner of the property for which this application is submitted. If you are not the property owner, this application must also have attached authorization from the owner indicating that they are aware and approve of the work being undertaken. Contact information for the property owner must be included.

You are responsible for verifying the location of your property lines. The City of Huntingburg will not mark or verify them for you. Your signature below is your acknowledgement that your construction will be located on property you own or, you submitted written authorization from the owner that the work is allowed.

Applicant's Signature: ______

OFFICE USE: Zoning Classification_____ Floodplain: Y N

Notes & Conditions of Approval:

Date Received______By_____Date Issued ______By_____Fee: \$_____