

BOARD OF PUBLIC WORKS & SAFETY

Thursday, May 5, 2022

8:30 A.M.

The Board of Public Works & Safety of the City of Huntingburg met in regular session on Thursday, May 5, 2022 at the hour of 8:30 A.M. in the Council Chambers of the Huntingburg City Hall. Members Schwinghamer, Fitch, Blessinger, Souders and Schmett were present. Also present were Clerk-Treasurer Dippel and City Attorney Schneider.

Mayor Schwinghamer originally was absent due to a prior commitment, but was present after 8:38 A.M. To begin the meeting a motion was made by Schmett, seconded by Souders and carried to select member Blessinger as Temporary Chairman to preside over this meeting.

A motion was made by Fitch, seconded by Souders and carried to approve the minutes of the April 7, 2022 regular meeting.

A motion was made by Schmett, seconded by Souders and carried to approve the claims for payment as presented.

A Special Event Application for the Heartland Half Marathon/5k/Team Challenge & Kids Fun Run from DC Multisport was presented last month and the routes reviewed by the Police Department this month. Nick Stevens and Jamie Jahn, representing DC Multisport, were present to explain the proposed event and routes. The event will be held on September 3, 2022 at Old Town Hall and other City Streets. There were questions about the routes the police preferred, but DC Multisport indicated that the police's proposed routes were not feasible. Police and DC Multisport settled on the DC Multisport routes as presented.

A motion was made by Souders, seconded by Schmett and carried to approve the Special Event Application for the Heartland Half Marathon/5k/Team Challenge & Kids Fun Run from DC Multisport as presented.

A Special Event Application for Kids Day was presented by Andrea Tooley, representing the Huntingburg Merchants. The event will be held June 25, 2022 on 4th Street. She also asked for permission to use Market Street Park Pavilion for kids groups to entertain after the Farmer's Market concludes.

A motion was made by Schwinghamer, seconded by Souders and carried to approve the Huntingburg Merchants' Special Event Application for Kids Day (and added request for Market Street Park) as presented.

Change Order No. 1 to the agreement between the City of Huntingburg and Kerns Excavating, for West 1st Street, Phase 2A, was discussed at the last meeting and subsequently reviewed. The Mayor noted that Clark-Dietz agreed to pay the portion of the change order that the Community Crossing Matching Grant would have paid (75%).

The change is due to a change in the storm water control laws that Clark-Dietz should have known about when the project was bid, resulting in extra costs. The change order is in the amount of \$6,783.80. The City will only be responsible for \$1,695.95.

A motion was made by Blessinger, seconded by Schmett and carried to approve Change Order No. 1 to the agreement between the City of Huntingburg and Kerns Excavating, for West 1st Street, Phase 2A, in the amount of \$6,783.80.

Chris Hawker, of Kern Excavating, was present to go over the Maintenance of Traffic Plan for the West 1st Street, Phase 2A, project. It was noted that Southridge High School Graduation Parties will be going on during the proposed May 25 thru May 28 closure. Kurt Fuhs, of xxx, Pebble Beach Drive, was present with concerns that the access to his house where he is hosting a graduation party on May 30, may cause attendees to not easily find their way to his house. It was noted that the City would work with the contractor, Kerns Excavating, to get the work that would cause the closure done early or wait until after the party. It was also noted that the City will take any wait time into consideration for penalties if the project is not done on time.

Street Superintendent Stamm presented his monthly report. Stamm invited Board members to come to the limb yard to assess the pile of limbs for possible contracted limb grinding. It was noted that a large pile of dirt could be moved to expand the limb yard to lengthen the time between contractor limb grinding; reducing mobilization costs.

Stamm requested approval to have RejuvTec to apply a proprietary asphalt rejuvenating agent on portions of 14th Street, Chestnut Street and Progress Parkway. The project was reviewed from last meeting. The amount of the quote is \$26,889.84.

A motion was made by Schwinghamer, seconded by Schmett and carried to approve going ahead with the project and approve RejuvTec's quote.

Stamm updated the Board on the sidewalk construction on 1st Street (500 Block). He noted the contractor is scheduled to begin around May 16, 2022.

Stamm informed the Board that he has hired a new employee, Cesar Cruz; he will be starting in May after giving his 2 week notice.

Stamm updated the Board on the (West) 1st Street project, expected to start in mid-May. He also updated the Board on the West 3rd Street project noting this project was accepted as a Community Crossing Matching Grant (CCMG) project with a contract to be awarded in June. He also noted that the Washington Street project was not accepted as a CCMG project, but will be number one on the July project call. He informed the Board that previously patched areas in Washington Street will be addressed by taking out the patches and filling up with base asphalt so when this does become a CCMG project the City will not be out anything since the patching replacement would need to be done at that point. He indicated it is cheaper for the City to do the patching than a contractor.

Stamm informed the Board of the need to purchase a riding mower, noting the additional properties the City has purchased or taken over mowing, such as Police & Fire Stations, South side of Progress Parkway, New Sr. Center and 405 N. Main Street are now mowed by the Street Department. He will get quotes for consideration at the next meeting.

Wastewater Crew Chief Jeremy Merkel presented the Wastewater Utility's monthly report. He presented two quotes for labor and machine usage for the Geiger Street project. He requested permission to hire Love Excavating and approve their quote for hours. Love is to also provide a trench box at no additional charge.

A motion was made by Blessinger, seconded by Schmett and carried to the Love Excavating quote as presented.

Police Chief Parks presented his monthly report. He noted that Alex Flores passed his physical and mental evaluation, and is scheduled to be sworn in as police officer on Monday. He noted the new Durango is in, but is waiting for a light bar to be installed.

Fire Chief Patberg presented his monthly report.

Code Enforcement Officer Alex Flores presented his monthly report.

Planning Director Lake presented his monthly report.

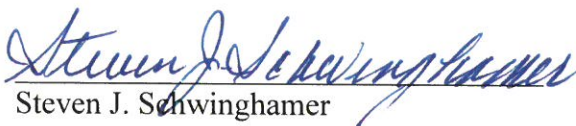
Safety Director Hopf presented his monthly report.


Director of Community Development Steckler asked for permission to send out a Request for Proposal (RFP) for 4th Street planter and landscape maintenance. The proposed RFP was presented. She noted the City will have 4 planting rotations instead of 3 rotations done this year. They are to begin in June.

A motion was made by Schmett, seconded by Schwinghamer and carried to accept the RFP.

Safety Director Hopf addressed the Board reading his resignation letter.

There being no further business to come before the Board, a motion to adjourn was made by Souders seconded by Schmett and carried at 9:28 A.M.


Steven J. Schwinghamer
Mayor


Thomas A. Dippel
Clerk-Treasurer