

**UTILITY BOARD/COMMON COUNCIL**

**Tuesday, November 28, 2023**

**5:30 P.M.**

The Common Council and Utility Board of the City of Huntingburg met in joint session on Tuesday, November 28, 2023 at the hour of 5:30 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Kissling, McPherron, Wehr and Dubon were physically present. Member Bounds was present virtually. This meeting was opened to the public, and made available to members of the public and the media streamed through the City of Huntingburg's YouTube channel accessed via the City of Huntingburg's website. Also present were Mayor Schwinghamer, City Attorney Schneider and Clerk-Treasurer Dippel.

Mayor Schwinghamer called the meeting to order. He welcomed the new Mayor's Youth Council Representative, Maliah Dearing.

A motion was made by Kissling, seconded by Wehr to approve the minutes of the October 24, 2023 regular meeting (November 14, 2023 meeting was cancelled). Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

A motion was made by McPherron, seconded by Dubon to approve the claims as presented. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

A proposed resolution was presented authorizing the lease financing of two 4x4 trucks for the Park & Recreation Department with Crossroads Bank through the Indiana Bond Bank.

A motion was made by McPherron, seconded by Kissling to adopt Resolution No. 2023-25 entitled:

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF  
HUNTINGBURG AUTHORIZING THE LEASE FINANCING OF EQUIPMENT  
THROUGH THE INDIANA BOND BANK PROGRAM**

Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

The Mayor presented a proposed resolution to authorize the City to apply to the Indiana Alcohol and Tobacco Commission for a 3 way retail alcoholic beverage permit for the sale of alcoholic beverages at League Stadium to be managed by Dubois Baseball, LLC, d/b/a Dubois County Bombers.

A motion was made by Kissling, seconded by Wehr to adopt Resolution No. 2023-26 entitled:

**A RESOLUTION AUTHORIZING THE CITY TO APPLY TO THE  
INDIANA ALCOHOL AND TOBACCO COMMISSION FOR A RETAIL  
ALCOHOLIC BEVERAGE PERMIT FOR THE SALE OF ALCOHOLIC  
BEVERAGES AT LEAGUE STADIUM AND MATTERS CONNECTED  
THEREWITH**

Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

A lease agreement between the City of Huntingburg and the Dubois County Airport Authority for the City to construct a firing range on property owned by the Dubois County Airport Authority. It was noted that most of the material and machinery usage will be donated by various donors. The lease would be for 5 years. The City will waive the annual fee for police and fire protection in the amount of \$3,500.00 per year in lieu of renting the area. It was noted that the Huntingburg Board of Public Works and Safety approved recommending the action to the Council.

A motion was made by McPherron, seconded by Wehr to approve the lease agreement between the City and The Dubois County Airport Authority. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Fire Chief Heim requested that Luis Quintanilla and Sean Cook be approved and entered on the list of approved fire fighters for the City of Huntingburg. He noted the Huntingburg Board of Public Works and Safety has recommended them to the Common Council. He noted that this will put the force at a full roster.

A motion was made by Kissling, seconded by McPherron to approve the above fire fighters as noted above. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

The 2024 City Calendar and Holiday list were presented for approval.

A motion was made by Wehr, seconded by McPherron to approve the 2024 City Calendar and Holiday list as presented. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

The Mayor informed the Council that the December 12, 2023 scheduled Council meeting will be changed to December 19, 2023. Clerk-Treasurer Dippel will send the change to the media.

Energy Superintendent Reutepohler presented the monthly Gas Utility report. He presented the Huntingburg Energy Department 2023 Leak Survey Summary for the gas utility. He noted zero underground leaks were recorded, and 47 above ground leaks on meter sets were recorded and subsequently fixed. He presented proposed retainer and equipment rates for 2024 for USDI for approval consideration.

A motion was made by Kissling, seconded by McPherron to approve the 2024 retainer and equipment rates for USDI as presented. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Reutepohler updated the Board on the gas line relocation at the railroad crossing on Highway 231. The pull is approximately 300 feet and 14 feet under the railroad tracks. He noted a rock ledge was encountered, but adjustments will be made to complete the relocation.

Reutepohler noted that a 100 foot pole may need to be installed near Ireland to help to obtain timely gas meter reads from the new Sensus meters.

Reutepohler presented the monthly Electric Utility report. He presented a summary of Sensus electric meters needed for the electric utility system. The total number of meters needed is 3,673 with an estimated cost of \$530,288.00. He noted that in order to lock in the prices per meter the City would need to commit to the order this year. The meters can be set for delivery at different dates and the City would only pay for the meters as they are delivered. It was noted that the City was unable to get quotes for meters that work with the meter system as it is determined that these meters are only available from a sole source. He noted this is the only capital expenditure planned for 2024.

A motion was made by Kissling, seconded by Wehr to place the order for 3,673 meters to be delivered upon Reutepohler's request. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Water Superintendent Austin presented his monthly report. He noted the water main at Sunset Drive is complete. He reminded the Board that Uebelhor Oil will reimburse half the cost of the installation of the main up to a \$25,000.00 reimbursement.

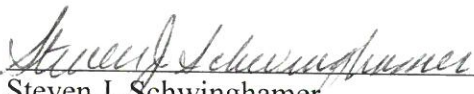
A request to extend the City's water main out of the City limits to a customer north on Hwy 231 was discussed. Austin presented material on feasibility concerns of both water quality and cost. The issue was tabled to give the Board time to study the materials.

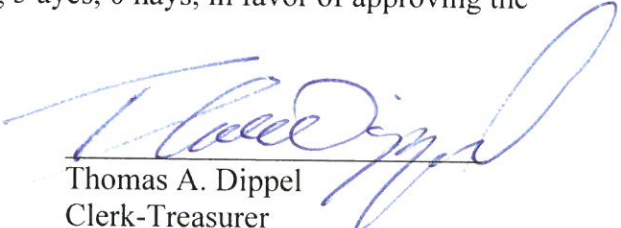
At the last Council meeting Destination Huntingburg asked for an increase in the amount given to them by the City from \$20,000.00 to \$30,000.00 to help pay for a full time Executive Director. At that meeting it was noted that the Council wanted to discuss the proposed increase. There was discussion. It was noted that an agreement would need to be drawn up.

A motion was made by McPherron, seconded by Wehr to approve proceeding with an agreement to increase the payment to Destination Huntingburg from \$20,000.00 to \$30,000.00 for 2024. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

It was noted that salaries of certain departments will be looked into further.

There being no further business before the Council, a motion was made by Kissling, seconded by Wehr to adjourn the meeting at 6:45 o'clock P.M. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

  
Steven J. Schwinghamer  
Mayor

  
Thomas A. Dippel  
Clerk-Treasurer