

**UTILITY BOARD/COMMON COUNCIL**

**Tuesday, August 28, 2018**

**7:00 P.M.**

The Common Council and Utility Board of the City of Huntingburg met in joint session at the regularly scheduled meeting time on Tuesday, August 28, 2018 at the hour of 7:00 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Blessinger, Kissling and McPherron were present. Also present were Mayor Spinner, Clerk-Treasurer Dippel and City Attorney Schneider. Members Wehr and Bounds were absent.

Mayor Spinner called the meeting to order.

A motion was made by Blessinger, seconded by Kissling and carried to approve the minutes of the meetings of July 24, 2018; August 8, 2018, 10:00 A.M.; and August 8, 2018, 1:30 P.M.

A motion was made by Kissling, seconded by McPherron and carried to approve the claims as presented.

The Mayor presented Change Order No. 16 to the agreement between the City and Jasper Lumber Co. for construction of Market Street Park. The change order extends the substantial completion date to October 10, 2018 from June 29, 2018 and the Final completion date from July 27, 2018 to October 27, 2018.

A motion was made by McPherron, seconded by Kissling and carried to approve Change Order No. 16 between the City and Jasper Lumber Co.

Richard Burch, of Midwestern Engineers, was present to update the Board on the water plant telemetry system. The upgrade to the plant included an upgrade to the telemetry system but the system is in need of replacement before the plant can be upgraded. He noted that in discussions with SRF (financing agency) personnel that it would be allowable to go ahead and allow the plans and specifications for the telemetry system to be done ahead of the plant project. He noted the plan would be to bid the SCADA system first and then bid the plant construction when funding is secured through SRF. It was noted that the Water Department could finance the \$217,000.00 cost of the SCADA system if need be. Burch indicated that Water Superintendent, Gary Meyerholtz's recommendation is to start preparation of plans and specifications of the SCADA system first.

A motion was made by Kissling, seconded by Blessinger and carried to approve the engineering firm to prepare plans for bids for the SCADA system.

Eric Parsley, of Commonwealth Engineers, updated the Council on the resent storm water study. He informed the Board that discussions have started to determine future work paths for the study. He said public outreach is important when setting up a new utility. He noted the need for public input and suggested a public meeting be held on September 18, 2018 at 5:30 P.M. to inform the public. He noted that in the past the Street Department and the Wastewater Department have taken care of storm water issues. He indicated that Street Superintendent Stamm estimates that 2 full time people from the Street Department are dealing with storm water issues.

A motion was made by Kissling, seconded by McPherron and carried to set a public Council meeting to discuss with the public and Council the reasons why storm water is important and how it effects the public and its benefits.

A motion was made by Kissling, seconded by McPherron and carried to set a public Council meeting for September 18, 2018 at 5:30 P.M. in the Council Chambers of Huntingburg City Hall for storm water public information.

Energy Superintendent Reutepohler presented the monthly Electric Utility report. He asked the Council if they had thought any more about the disposition of the lot at the corner of Hwy 231 and Sunset drive. The Mayor indicated that he would like to discuss

the issue with the Southwest Dubois County School Corporation. Reutepohler noted the City has been mowing the 2.1 acre lot for nearly 20 years.

Reutepohler presented quotes for 5 transformers. The low quote was from Cape Electrical for ERMCO transformers in the amount of \$69,302.00.

A motion was made by Kissling, seconded by McPherron and carried to give Reutepohler permission to buy the ERMCO transformers from Cape Electrical for \$69,302.00.

Reutepohler presented the monthly Gas Utility report. He noted plans are being put in place to lower the City's 6 inch steel main at the intersection of Highway 56 and Kluemper Road due to the State making the intersection larger. He noted the State will be paying \$40,000.00 toward this gas line project.

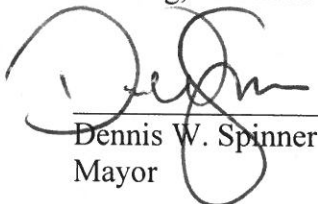
The Mayor indicated that Energy Superintendent Reutepohler approached him about personnel changes, reorganizing current staff, and hiring a new part-time position which would require changes to the salary ordinance. Reutepohler noted the increase in compliance issues for all utilities but mainly the Gas Department. Reutepohler noted that Gas Crew Chief, Greg Schmitt, has been spending a lot of time in the office on compliance issues and Reutepohler sees the need to have Schmitt in the field teaching the young crew. The proposed ordinance would change the salary ordinance creating the position of Public Awareness/Compliance Manager with a salary range of \$23.78 to \$27.35 and that position would be filled by Kim Howe. The Mayor indicated that he would like to retain the Administrative Assistant classification but at this time it would not be filled. It was noted the part-time clerical position would work approximately 28-29 hours per week.

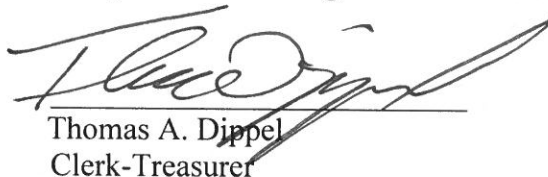
A motion was made by McPherron, seconded by Kissling and carried to Introduce Ordinance No. 2018-22 entitled:

**AN ORDINANCE AMENDING ORDINANCE NO. 2017-30 FIXING SALARIES  
FOR THE YEAR 2018**

Attorney Schneider informed the Council that OFS has filed a petition to vacate Elm Street in the Wagon Works project. He noted the issue will come before the Council in September to be considered.

There being no further business before the Council, a motion was made by Kissling, seconded by McPherron and carried to adjourn the meeting at 8:10 o'clock P.M.

  
Dennis W. Spinner  
Mayor

  
Thomas A. Dippel  
Clerk-Treasurer