

UTILITY BOARD/COMMON COUNCIL

Tuesday, October 23, 2018

7:00 P.M.

The Common Council and Utility Board of the City of Huntingburg met in joint session at the regularly scheduled meeting time on Tuesday, October 23, 2018 at the hour of 7:00 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Bounds, McPherron, and Wehr were present. Also present were Mayor Spinner, City Attorney Schneider and Deputy Clerk-Treasurer Stevens. Members Blessinger and Kissling were absent

Mayor Spinner called the meeting to order.

A motion was made by Bounds, seconded by McPherron and carried to approve the minutes of the October 9, 2018 meeting.

A motion was made by Wehr, seconded by McPherron and carried to approve the claims as presented.

The Mayor noted that this is the time and date advertised for the opening of the bids for the Water Utility Supervisory Control and Data Acquisition (SCADA) System Improvement. John Wetzel, of Midwestern Engineers, Inc., opened and read aloud the only bid received from Toric Engineering. The base bid submitted was in the amount of \$169,478.00 for the total project.

A motion was made by McPherron, seconded by Bounds and carried to accept the bid for the SCADA system, and take it under advisement. The bid was reviewed by Wetzel and Water Superintendent Meyerholtz during the meeting, and a recommendation was made to the Council later at this meeting.

The Mayor presented the Council a proposed ordinance that would accept a new street into the city's street inventory. Huntingburg Board of Public Works and Safety recommended the Common Council accept Stellar Way of Hunters Crossing, adding 1,687 ft. into the City of Huntingburg's street inventory.

A motion was made by McPherron, seconded by Wehr and carried to introduce Ordinance No. 2018-29 entitled:

**AN ORDINANCE ACCEPTING INTO THE CITY OF HUNTINGBURG ROAD
INVENTORY CERTAIN PORTIONS OF PUBLIC STREETS HERETOFORE
IMPROVED AND CONSTRUCTED**

Jenny Dearwester and Audrey Conlon, of Southern Indiana Development Commission (SIDC), presented the Council information on an annual grant program offered by the Indiana Housing & Community Development Authority. The Owner Occupied Rehabilitation (OOR) Program is designed to help with the rehabilitation of low to moderate income households, making them safe and livable. The maximum grant request of \$350,000.00 can benefit approximately 14 homes. Recipients may receive up to \$25,000.00 subsidy for repairs to their homes, if they meet eligibility requirements. If the Council decides to apply for this grant, the City would contract with SIDC, who would administer the grant services for the OOR program for \$50.00 per hour, not exceeding \$5,000.00. The OOR application deadline for 2018 is December 17th, with award announcements in March of 2019.

The Mayor presented a proposed 2019 employee salary ordinance. He noted the proposed ordinance increases the high range of wages by 2.5%. Also, adjustments were made on the low range of wages to obtain a consistent range. Police Department has a 5% increase on the high range, and a longevity pay scale was added in their department. He noted a proposed 5% increase was also added at the high range for all Superintendent positions. He noted some positions in the Water Department were increased more to reflect comparable pay for comparable work, due to the increase in certifications needed.

A motion was made by Wehr, seconded by Bounds and carried to introduce Ordinance No. 2018-30 entitled:

**AN ORDINANCE FIXING SALARIES FOR THE CITY OF HUNTINGBURG,
INDIANA FOR THE YEAR 2019**

The Mayor asked the Council to consider a special council meeting to be held on Tuesday, October 30, 2018 at 5:30 P.M. to consider adoption of the 2019 employee salary ordinance before the November 1st deadline. The other ordinance introduced at this meeting, plus other items that needs to be addressed timely, will also be discussed.

A motion was made by McPherron, seconded by Wehr and carried to set a public Common Council meeting for October 30, 2018 at 5:30 P.M. in the Council Chambers of the Huntingburg City Hall.

Energy Superintendent Reutepohler presented the monthly Electric Utility report. He noted the crews have been working on improving the insides of the substation buildings, and installing primary and secondary conduits in Phase 2 of Hunters Crossing. Robert Meiring completed two weeks of climbing school with Indiana Municipal Electric Association, Inc. Reutepohler requested the Council consider increasing Electric tap fees to keep up with rising costs. He noted he was still checking with other utilities for their tap fees.

Reutepohler presented the monthly Gas Utility report. He noted an audit on their Drug and Alcohol testing will be done November 15th. The crew finished relocating a 4" gas main on old Highway 64. Utility Safety and Design, Inc. (USDI) will be conducting the department's annual leak survey, which is required every five years.

Indiana Department of Transportation will be reworking the intersection of Highway 56 and Kluemper Road, requiring the City to lower a 6" high pressure steel main. Also, the City has a 1" steel main serving six customers that needs to be moved to the south. To move the 1" steel main, USDI estimates a cost of \$40,105.00, with a possibility of cost savings for some work to be done in house. Reutepohler met with the City of Jasper in discussion of possibly relinquishing those six customers to the Jasper Gas Department. This would cost the City around \$5,000.00 for the cost of plastic materials and boring to the houses.

A motion was made by Wehr, seconded by McPherron to approve relinquishing those six services on State Road 56 to the City of Jasper.

Utility Gas Management (UGM) provided information to the City of Huntingburg about a discounted gas program with PEFA, Inc. issuing the prepayment of the gas supply to J. Aron, a physical gas supply entity of Goldman Sachs. The City would buy into the organization by committing to purchase a certain percentage of our demand in 5-7 year increments, for a 30 year bond term. The program anticipates a savings of \$0.25 - \$0.35 per dekatherm for volumes committed to the program after any and all fees. UGM recommends the City commit to purchase 75% on the Midwestern pipeline and 60% on the TETCO pipeline of our demand, based on a five year average. The discount will be distributed to the City in two parts. One part of the discount will be passed along each month, and the remaining portion will be paid annually shown on the City's UGM monthly invoices. In order to participate in this discounted gas program, an adopted resolution and signed agreements are due to UGM no later than November 19th.

A motion was made by McPherron, seconded by Bounds and carried to adopt Resolution No. 2018-31 entitled:

**A RESOLUTION AUTHORIZING THE PURCHASE OF NATURAL GAS FROM
PEFA, INC.; APPROVING THE EXECUTION AND DELIVERY OF A GAS
SUPPLY AGREEMENT AND OTHER DOCUMENTS RELATING TO SAID
PURCHASE; APPROVING THE ISSUANCE OF BONDS BY PEFA, INC.; AND
ADDRESSING RELATED MATTERS**

Upon call of roll for the adoption or rejection of Resolution No. 2018-31 the vote being 3 ayes, 0 nays, 2 absent (Blessinger and Kissling) in favor of adoption, Resolution No. 2018-31 was dully passed and adopted this date at the hour of 8:17 P.M.

Water Superintendent Meyerholtz and Wetzel reviewed Toric Engineering's bid opened at the beginning of the meeting for the SCADA system. They recommended the Council award the bid to Toric Engineering in the amount of \$169,478.00, which is under the engineer's estimated cost of \$172,000.00. The system is to be completed in spring 2019.

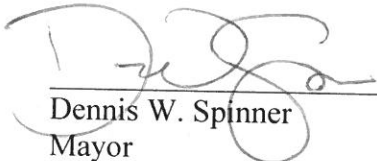
A motion was made by Bounds, second by Wehr to award the bid to Toric Engineering in the amount of \$169,478.00.

Meyerholtz presented the monthly Water Utility report. He noted the department has been testing the quality of our supply water with Environmental Laboratories, Inc. over the last year. He indicated that all 27 tests came back negative, so no test is needed for cryptosporidium. He presented a comparison chart, provided by Krohn O.W. & Associates, comparing Huntingburg's water tap fees to other cities and towns.

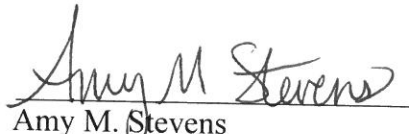
The Mayor and Common Council agreed to look into all four utilities tap fees and the current costs associated with new connections.

Attorney Schneider reminded the general public that the City prohibits skateboarding, rollerblading, and scooters between 3rd and 5th Streets, and between Geiger and Van Buren Streets.

There being no further business before the Council, a motion was made by Wehr, seconded by Bounds and carried to adjourn the meeting at 8:44 o'clock P.M.



Dennis W. Spinner
Mayor



Amy M. Stevens
Deputy Clerk-Treasurer