

**UTILITY BOARD/COMMON COUNCIL**

**Tuesday, April 14, 2020**

**5:30 P.M.**

The Common Council and Utility Board of the City of Huntingburg met in joint session at the regularly scheduled meeting time on Tuesday, April 14, 2020 at the hour of 5:30 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Dubon, Bounds, Kissling, McPherron and Wehr participated in this Common Council public meeting by electronic communication by which members were able to simultaneously communicate, and this meeting was made available to members of the public and the media through Facebook Live. A roll call was taken for attendance: Kissling-Present; Dubon-Present; McPherron-Present; Wehr-Present; Bounds-Present. Also present were Mayor Spinner, City Attorney Schneider and Clerk-Treasurer Dippel.

Mayor Spinner called the meeting to order.

A motion was made by Kissling, seconded by McPherron to approve the minutes of the March 24, 2020 meeting. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

A motion was made by Wehr, seconded by Dubon to approve the claims as presented. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

The Mayor presented, for consideration of approval, Executive Order No. 2020-002 which sets up the use of the Revolving Loan Fund for payments for the Emergency Loan System. A summary of the City of Huntingburg Emergency Loan Program is Exhibit A. Executive Order No. 2020-002 is entitled:

**TEMPORARY MORATORIUM ON REVOLVING LOAN FUND PAYMENTS  
AND RELATED MATTERS**

A motion was made by McPherron, seconded by Bounds to approve Executive Order No. 2020-002. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

The Mayor presented a proposed resolution to approve the 2020 Comprehensive Plan. He noted the Huntingburg Plan Commission recommended approval of the Plan.

A motion was made by Kissling, seconded by Bounds to approve Resolution No. 2020-10 entitled:

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF  
HUNTINGBURG APPROVING THE 2020 COMPREHENSIVE PLAN UPDATE**

Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

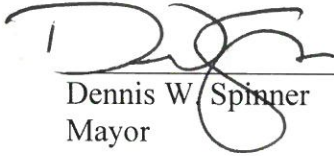
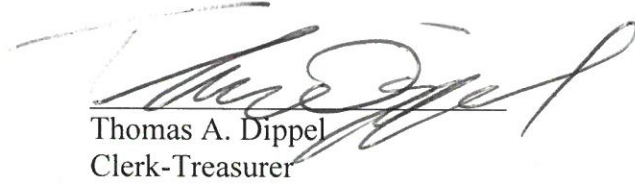
The Mayor presented for approval, appointments to the Unified Development Ordinance Technical Committee (Exhibit B).

A motion was made by Bounds, seconded by Dubon to approve the Committee appointments. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

Attorney Schneider explained the Report of Appraiser for the lawsuit between the City of Huntingburg and GSES, LLC, for property behind 307 4<sup>th</sup> Street. He noted the appraised fair market value of the property in question was \$450.00 plus interest from the day of the take. Also presented were invoices from 3 appraisers for \$1,500.00 each; total \$4,500.00; for approval. Schneider noted that the amounts will need to be paid to the Dubois County Circuit Court.

A motion was made by Kissling, seconded by McPherron to approve the appraisal. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

There being no further business before the Council, a motion was made by Kissling, seconded by Wehr to adjourn the meeting at 5:43 o'clock P.M. Upon call of roll for the acceptance of the motion, the vote being 5 ayes, 0 nays, in favor of approving the motion, the motion carried.

  
Dennis W. Spinner  
Mayor  
Thomas A. Dippel  
Clerk-Treasurer

*EXHIBIT A*  
*Common Council/Utility Board Meeting*  
*4/14/20 5:30 pm.*

**City of Huntingburg Emergency Loan Program**

Total of \$100,000 available

Program launch – April 15 (after Council endorsement)

Two rounds of funding -

April 15 thru April 30

May 15 thru May 30

Preliminary applications will be submitted online and reviewed by the Huntingburg Revolving Loan Fund Committee

If the preliminary application is approved, the applicant will be asked to -

1. Get a credit check
2. Sign an affidavit
3. Submit your 2020 financials

What the loan can be used for -

1. Offsetting losses related to the Coronavirus
2. Helping businesses with sick pay for workers.
3. Preventing staff reductions

Who Is Eligible -

1. Operating in the City of Huntingburg
2. Have less than 30 employees
3. Current on all taxes
4. NOT a franchisee

What are the terms -

1. Limit of \$5000
2. Three Year Term
3. No payments for 90 Days
4. Interest rate of 1.5%

What about current loans -

1. Payments will be suspended for 3 months to be added to the end of the current term
2. New Payment Schedule to be established after the COVID PHE Expires

Grant Criteria

Priority will be given to businesses that closed due to forced closure

Priority will be given to those businesses that are a food and drink establishment, education or daycare facility, and businesses that are reliant on large gatherings of people

Priority will be given to businesses that have 10 or fewer employees

Whether the business is Minority, Woman, and/or Veteran owned

Credit worthiness of the venture (as determined by year to date financials and credit scores)

How the business intends to use the grant funding

1. Offsetting losses related to the Coronavirus
2. Helping businesses with sick pay for workers.
3. Preventing staff reductions

UNIFIED DEVELOPMENT ORDINANCE TECHNICAL COMMITTEE

Brad Eckerle	Brosmer Land Surveying & Engineering
Glen Kissling	Council Member & Plan Commission Member
Paul Lake	City Planning Director
Phil Schneider	City Attorney
Kurt Souders	City Code Enforcement Officer
Denny Spinner	Mayor
Jason Stamm	City Street Superintendent
Rachel Steckler	City Director of Economic Development
Nathan Waggner	Cash Waggner & Associates
Shawn Werner	Dubois County Health Department

