

BOARD OF PUBLIC WORKS & SAFETY

Thursday, June 3, 2021

8:30 A.M.

The Board of Public Works & Safety of the City of Huntingburg met in regular session on Thursday, June 3, 2021 at the hour of 8:30 A.M. in the Council Chambers of the Huntingburg City Hall. Members Schwinghamer, Blessinger, Elkins and Schmett were present. Member Souders was absent. Also present were Clerk-Treasurer Dippel and City Attorney Schneider.

Mayor Schwinghamer called the meeting to order.

A motion was made by Blessinger, seconded by Elkins and carried to approve the minutes of the May 6, 2021 regular meeting.

A motion was made by Elkins, seconded by Schmett and carried to approve the claims for payment as presented.

The Mayor introduced Andrea Tooley, representing the Huntingburg Merchants Association, to talk to the Board about possibly closing off 4th Street for a 4th Friday event. She noted that she filed a Special Event Application yesterday. Since the application was not made available for Board members she verbally summarized the event. She noted the event is "Kids Day" to be held on June 26, 2021 from 9:00 A.M. to 3:00 P.M. in Market Street Park and 4th Street. Kids will be setting up booths in the street to sell items that they make with possible entertainment in Market Street Park. She requested 4th Street be closed on Friday and Saturday. Musical entertainment and picnic eating area is also requested near the Yard Goat. She also requested use of German American Pavilion, erection of the 4th Street gates and picnic tables brought up to 4th Street. She requested permission to attach helium balloons to posts and safety vests for volunteers.

A motion was made by Elkins, seconded by Schmett and carried to accept.

The Mayor informed the Board of the quotes received for planting and maintenance of the planters on 4th Street. The quotes were from Brescher Landscaping for \$2,326.50 for 4th Street Planter Boxes and \$3,692.48 for Planters on Corners; totaling \$6,018.98. It was noted that the Street Department will do the watering of the plants.

A motion was made by Schmett, seconded by Blessinger and carried to accept the quotes.

Street Superintendent Stamm presented his monthly report. He informed the Board of recent hires and upcoming work on the Community Crossing projects contracted to E & B Paving.

Stamm requested approval of the Snow & Ice Removal Plan presented for review at the last meeting.

A motion was made by Elkins, seconded by Schmett and carried to accept the plan.

Stamm requested approval of the Design Standards and Construction Manual presented for review at the last meeting. It was noted that approval of the Common Council is also needed.

A motion was made by Schwinghamer, seconded by Blessinger and carried to approve the plan.

Stamm noted that at the last meeting he and Police Chief Parks were to look at the one way traffic direction situation of Columbia Street brought up at the last meeting by Jimmie Sorrels, who lives on Shelby Street. He noted that not all residents of the area are in favor of changing the direction of traffic. Stamm recommends leaving the direction the way it is. Stamm is to inform Sorrels that no action was taken to change the one way direction of Columbia Street.

Stamm presented a quote from Brewer Farms, Inc. for grinding and removal of accumulated wood debris from the Street Department limb yard in the amount of \$7,900.00. Stamm recommended acceptance of the quote.

A motion was made by Schwinghamer, seconded by Blessinger and carried to accept the quote for \$7,900.00.

Stamm informed the Board of the problem at 10th and Hwy 231 near Steinkamps Warehouses. The curb replaced, as part of the Main Street Water project, was installed higher than the one taken out. Trucks entering the area have trouble turning and repeatedly run over the curb tearing up seals, etc. Stamm noted that the options were to tear it out and lower it, or have a contractor grind it down. He noted the grinding down was quoted at \$1,200.00 for the approximate 40 feet length. Stamm recommended grinding over the more expensive tear out and replace option.

There was a question of who would pay for the repair. Stamm does not know whose expense this is to pay. Stamm also noted confusion in who actually put the curb in since Steinkamps was replacing the front concrete of their business at the same time water mains were being installed as part of the Water main improvement project. Stamm indicated that since it was done at the same time, it is unknown who paid for what in the area. The Mayor noted the good relationship with Steinkamps, in the buildings being constructed, and recommended the City pay the \$1,200.00. Stamm recommended the Water Department pay the \$1,200.00. There was discussion of who is responsible for paying for the work. It was noted that this Board cannot approve Water Department expenditures.

A motion was made by Blessinger, seconded by Schmett to recommend (the grinding option for \$1,200.00) based on Council approval.

Wastewater Superintendent Coomer presented his monthly report. He presented a Request for Quotes for the 14th to 17th Street sanitary sewer project for approval.

A motion was made by Schwinghamer, seconded by Elkins and carried to approve the Request for Quotes as presented.

Coomer indicated that he will send out the Request for Quotes to 5 contractors.

Coomer informed the Board that he and Planning Director Lake intend to hire an intern to do GIS mapping.

Police Chief Parks presented his monthly report. He requested approval to add three auxiliary officers to the department; Jonathan Blocker, Jorge Dubon and Emmanuel Mercado.

A motion was made by Elkins, seconded by Schmett and carried to approve Jonathan Blocker, Jorge Dubon and Emmanuel Mercado as Auxiliary Officers.

Fire Chief Patberg presented his monthly report. He informed the Board that another fire department is interested in the City's old extrication equipment. He will get together a list of the equipment to be considered for surplus property for the next meeting.


Code Enforcement Officer Souders presented his monthly report.

Planning Director Lake presented his monthly report.

Safety Director Gentry presented his monthly report.

Street Superintendent Stamm informed the Board that he has been talking to a company named IWorQ that has a computer program to track everything that is done by the Street Department. He wanted to inform the Board that he purchased the program for \$3,500.00 so they will know what it is when the claim comes through next month. He noted that man hours, equipment, and materials that are used and can be reviewed for analysis to see where money is being spent.

There being no further business to come before the Board, a motion to adjourn was made by Schmett, seconded by Blessinger and carried at 9:25 A.M.


Steven J. Schwinghamer
Mayor


Thomas A. Dippel
Clerk-Treasurer