

UTILITY BOARD/COMMON COUNCIL

Tuesday, June 29, 2021

5:30 P.M.

The Common Council and Utility Board of the City of Huntingburg met in joint session on Tuesday, June 29, 2021 at the hour of 5:30 P.M. in the Council Chambers of the Huntingburg City Hall at 508 E. Fourth Street, Huntingburg, Indiana. Members Dubon, Kissling, Bounds, McPherron and Wehr were physically present. This meeting was opened to the public, and made available to members of the public and the media streamed through the City of Huntingburg's YouTube channel accessed via Facebook link at the City's Facebook page (City of Huntingburg). Also present were Mayor Schwinghamer and Clerk-Treasurer Dippel.

Mayor Schwinghamer called the meeting to order.

A motion was made by Kissling, seconded by Bounds and carried to approve the minutes of the June 8, 2021 Regular meeting.

A motion was made by Wehr, seconded by McPherron and carried to approve the claims as presented.

The Mayor presented a proposed resolution recognizing the 2021 Southridge Boy's Baseball Team for their hard work, selfless dedication and determination in winning the 2021 IHSAA Boys 3A Baseball State Championship.

A motion was made by Wehr, seconded by McPherron and carried to adopt Resolution No. 2021-21 entitled:

2021 SOUTHRIDGE BOY'S BASEBALL TEAM (Won the 2021 IHSAA Boys 3A State Baseball Championship)

Christopher Neu and Lisa McWilliams, representing the Huntingburg Public Library Board, were present to explain the need for a corrected proposed additional appropriation in the amount of \$1,800,000.00. Ordinance No. 2021-18 previously adopted was found not to be in the required form needed by the Indiana Department of Local Government Finance. A corrected ordinance was presented. It was noted that the City of Huntingburg Common Council is the separate fiscal body required to approve such additional appropriations.

A motion was made by McPherron, seconded by Kissling and carried to introduce Ordinance No. 2021-22 entitled:

AN ORDINANCE RESCINDING ORDINANCE NO. 2021-18 AND APPROVING ADDITIONAL APPROPRIATIONS FOR THE HUNTINGBURG PUBLIC LIBRARY

A motion was made by Kissling, seconded by Dubon and carried to set a public hearing on the above additional appropriation for 5:30 P.M. on July 13, 2021 in the Council Chambers of Huntingburg City Hall.

It was noted that Ordinance No. 2021-19 was previously introduced. The ordinance considers vacation of a portion of South Sycamore Street. The property is part of South Sycamore Street from its intersection with Second Avenue in Grace Addition to the City of Huntingburg, running thence north 115 feet to the north line of said Grace Addition. Petitioners seeking the vacation are Timothy W. and Jacqueline L. Wehr, and Stephen and Rachel Pund.

A motion was made by McPherron, seconded by Bounds and carried to adopt Ordinance No. 2021-19 entitled:

AN ORDINANCE VACATING A PORTION OF S. SYCAMORE STREET AS ORIGINALLY PLATTED IN GRACE ADDITION TO THE CITY OF HUNTINGBURG

Upon call of roll for the adoption or rejection of Ordinance No. 2021-19 the vote being 4 ayes, 0 nays, 1 abstain (Wehr) in favor of adoption, Ordinance No. 2021-19 was duly passed and adopted this date at the hour of 5:37 P.M.

Councilman Kissling explained a situation at the northwest corner of Main Street and 9th Street near the entrance to Steinkamp's Warehouses. It was noted that during the installation of the new water main along Main Street the curb was taken out and replaced with a higher curb inhibiting semi-trailer traffic entering 9th Street going west. It was also noted that at the same time Steinkamp's were replacing the parking area in front of their property. There was discussion on what can be done to fix the curb. The solution of grinding about 40 feet north of the intersection was discussed. The Mayor noted that the Board of Public Works and Safety has also discussed the situation. The question of who will pay for the grinding, estimated to be approximately \$1,200.00, was posed. There was discussion of the things Steinkamp's have done for the Community. Water Superintendent Austin noted that this is the first he has heard of the situation and recommended the issue be tabled until he can review documents and get with Midwestern Engineers on how the curb replacement was designed and also talk with Jamniczky Contracting (Steinkamp's contractor) and Huntingburg Machine Works (City's contractor).

A motion was made by McPherron, seconded by Bounds and carried to go ahead and approve the repair work in front of Steinkamp's on the highway, and the Council will address the payment at a later date.

The Mayor presented a Design Standard and Construction Manual to be considered for approval by the Council. He noted the Board of Public Works and Safety had previously approved the manual.

A motion was made by Wehr, seconded by Kissling and carried to approve the Design Standard and Construction Manual as presented.

Energy Superintendent Reutepohler presented the monthly Gas Utility report. He informed the Board of new lines being installed.

Reutepohler presented the monthly Electric Utility Report. He indicated that crews have been tree trimming and replacing poles. He noted that he has been working on specification for a SCADA system for the Electric Utility. He indicated that he would like to have a bid opening on July 22, 2021 at 10:00 A.M.

A motion was made by Wehr, seconded by McPherron and carried to approve the Request for Proposal for the Electric Utility SCADA system.

Reutepohler presented quotes for 25 wooden utility poles. The low quote was from Thomasson Company in the amount of \$11,875.00.

A motion was made by McPherron, seconded by Bounds and carried to approve the purchase of 25 wooden utility poles for \$11,875.00 from Thomasson Company.

Reutepohler requested permission to request quotes for the replacement of 6 twenty year old garage doors.

A motion was made by Bounds, seconded by Dubon and carried to approve Reutepohler's request to seek quotes for 6 garage doors.

Reutepohler informed the Board and congratulated Derek Roth for completing all 4 years of his apprenticeship; Roth scored 100% all four years; 1st in IBA history to do that.

Water Superintendent Austin presented his monthly report. He informed the Board that he hired Cody Thompson for GIS updates.

Austin requested permission to purchase the software and other equipment to allow Toric Engineering to connect remotely to the new SCADA system. He will look

into the possibility that the remaining SRF funding could be used to pay for the software. The cost of the software and equipment is quoted at \$8,436.00.

A motion was made by McPherron, seconded by Wehr and carried to approve the purchase of the software and equipment from Toric Engineering in the amount of \$8,436.00.

Clerk-Treasurer Dippel presented a proposed ordinance to move appropriations between major budget classifications for the year 2021. The total budget will not exceed the amount approved. An accounting will be done after year end to show what items were moved.

A motion was made by Kissling seconded by Bounds and carried to introduce Ordinance No. 2021-23 entitled:

AN ORDINANCE TO TRANSFER APPROPRIATIONS FROM ONE MAJOR BUDGET CLASSIFICATION TO ANOTHER WITHIN THE VARIOUS DEPARTMENTS AND FUNDS OF THE CITY OF HUNTINGBURG, INDIANA

A motion was made by Kissling, seconded by Wehr and carried with unanimous consent to suspend the rules and consider the adoption of Ordinance No. 2021-23 at the same meeting it was introduced.

A motion was made by McPherron, seconded by Bounds and carried to adopt Ordinance No. 2021-23.

Upon call of roll for the adoption or rejection of Ordinance No. 2021-23 the vote being 5 ayes, 0 nays, in favor of adoption, Ordinance No. 2021-23 was duly passed and adopted this date at the hour of 6:14 P.M.

Dippel presented a Certificate of Substantial Completion for the Boards approval for the construction contract between the City of Huntingburg and Reynolds Construction, LLC for water treatment plant improvements. The substantial completion date was April 19, 2021. The contractor provides a one year warranty.

A motion was made by McPherron, seconded by Bounds and carried to approve the Certificate of Substantial Completion as presented.

Dippel presented documentation of the donation for costs paid by Phyllis M Menke Revocable Trust to Elements for picture frame work done for Old Town Hall. The amount paid by Ms. Menke was \$5,175.72. He requested acceptance of the donation by Ms. Menke.

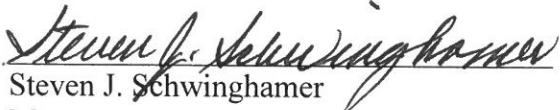
A motion was made by McPherron, seconded by Bounds and carried to accept the donation from Ms. Menke as noted above.


Clerk-Treasurer Dippel began a discussion on succession planning in the Clerk-Treasurer Department/Utility Billing Office. Dippel noted the lengthy training period for these positions and requested permission to hire a trainee in preparation for turnover.

A motion was made by Wehr, seconded by Bounds and carried to approve the Clerk-Treasurer to hire an additional employee to begin training in the Utility Billing Office.

There was discussion on possible additional signage publicizing the railroad overpass to those drivers not familiar with the area that are stopped for trains on the tracks. The Mayor noted that there is a meeting with Taylor Siefker Williams Design Group next Thursday and he will bring it up as part of the Wayfair discussion.

There being no further business before the Council, a motion was made by Kissling, seconded by Bounds and carried to adjourn the meeting at 6:21 P.M.


Steven J. Schwinghamer
Mayor


Thomas A. Dippel
Clerk-Treasurer