

BOARD OF PUBLIC WORKS & SAFETY

Thursday, April 5, 2018

8:30 A.M.

The Board of Public Works & Safety of the City of Huntingburg met in regular session on Thursday, April 5, 2018 at the hour of 8:30 A.M. in the Council Chambers of the Huntingburg City Hall with members Spinner, Neukam and Cox present. Also present were Clerk-Treasurer Dippel and City Attorney Schneider.

Mayor Spinner called the meeting to order.

A motion was made by Cox, seconded by Neukam and carried to approve the minutes of the March 1, 2018 regular meeting.

A motion was made by Spinner, seconded by Cox and carried to approve the minutes of the March 14, 2018 Executive Session.

A motion was made by Spinner, seconded by Neukam and carried to approve the claims as presented.

The Mayor indicated that last month there were some questions on the route for the Jazzed Up 5K due to construction.

Rachel Steckler presented a new route to the Board. She noted that, for the 10K run, participants would be going over the 5K route two times.

A motion was made by Cox, seconded by Spinner to approve the change in the route of the Jazzed Up 5K as presented.

Street Superintendent Stamm presented his monthly report.

Stamm presented the cost for pipes for two projects discussed at the last meeting. He indicated that the material cost for the Ben Steckler, 1000 ft., project (Old State Road 231) would be; \$4,440.00 for 12 inch pipe; \$6,170.00 for 15 inch pipe; plus catches. Stamm indicated that the area is developing sink holes because the pipe has holes in it. Stamm noted Steckler was wanting to put in a driveway in the area and he was concerned if there would be a problem with the existing pipe. Stamm suggested that if the Board decides to do this project to install the 15 inch pipe since it is only approximately \$1,500.00 more to carry more water and do a better job. Stamm indicated the question is, "Does the upgrade need to be done?". He indicated that it would be better for everyone along the road and will make the storm sewer work better. He indicated that the material cost for the Jim Anderson, 120 ft., job would be \$4,495.20 for 42 inch pipe. Stamm noted that the Anderson project would be filling in an open ditch.

Attorney Schneider indicated that the City has, in the past, covered the cost of the installation, material and labor, if the pipe was previously installed by the City and is

defective. He noted that if their pipe was not previously installed by the City, the City would install the pipe and the property owner would pay for the pipe.

A motion was made by Spinner, seconded by Neukam and carried, that on the project on Old State Road 231, the City will bear the cost of replacement for the storm sewer line with 15 inch pipe.

A motion was made by Spinner, seconded by Cox and carried, that on the Anderson project, the City enter into an agreement where the property owners bear the cost of the materials and City will do the work.

Stamm presented a rate sheet to be used for the Spring Clean-up Days on April 12 and 13, 1-7 P.M.; April 14, 8 A.M – 4 P.M. He indicated that with the Board's approval he will proceed the same way he did in the fall.

A motion was made by Spinner, seconded by Neukam and carried to approve the dates and rates as presented for the spring 2018 clean-up days.

Stamm reported that the 14th Street project is moving forward. He informed the Board that the Pre-Bid meeting will be April 13, 2018 at 10:00 A.M. in the Event Center Parking Lot and the Bids will be opened April 20, 2018 at 10:00 A.M. in the City Office. He noted Midwestern Engineers is taking care of the notices.

The Mayor presented a proposed resolution for a "Complete Street Policy". He noted that this policy is a result of the City participating in an Active Living workshop in October, 2016. The main objective of the policy is to consider to design and build roads that safely and comfortably accommodate all users of the roadways, including motorist, cyclists, pedestrians, transit and freight, benefiting all ages and abilities. The Board of Public Works and Safety is to recommend the policy to the Common Council for adoption.

A motion was made by Spinner, seconded by Neukam and carried to adopt Resolution No. BOPWS 2018-01 entitled:

**A RESOLUTION TO ESTABLISH A COMPLETE STREET POLICY AND
PROGRAM IN THE CITY OF HUNTINGBURG**

Wastewater Superintendent Kemp presented his monthly report. He updated the Board on the phosphorous removal project. He noted the in-house construction of a walkway-bridge over the oxidation ditch in order to have safe access for maintenance to the phosphorous removal system chemical discharge lines located over the oxidation ditch channels.

Police Chief Parks presented his monthly report.

Fire Chief Patberg presented his monthly report. He requested the Board recommend to the Common Council that Adam Meece's name be added to the list of approved eligible firefighters.

A motion was made by Cox, seconded by Neukam and carried to move Adam Meece's name forward to the City Council for approval as noted above.

Code Enforcement Officer Souders presented his monthly report. He noted that he will be meeting with rental property owners next Wednesday at 9:00 A.M. to discuss concerns.

Member Cox asked for clarification on the process when a person is hoarding trash in an area that is not visible from the street and attracting rats. He noted the situation was recently brought to his attention. Attorney Schneider explained the process if the trash is visible and when it is not visible from the street.

Planning Director Lake presented the monthly Building Permit report. He also noted that there are 4 properties the City has taken possession of in the past that he would like to begin the process of offering to the public. The properties are:

- 1) 612 Bretz Street
- 2) 711 E. 7th Street
- 3) 804 E. 9th Street
- 4) 205 N. Walnut Street

He noted that the property at 804 E. 9th was originally planned to be demolished by the Street Department, but due to the unavailability of a rental trackhoe the job will be bid out.

Lake noted that he would like to hold the properties at 804 E. 9th and 205 N. Walnut Streets back until he can see if there is a qualified not-for-profit that would like to do a project on those sites.

Lake indicated that for the 612 Bretz Street and 711 E. 7th Street properties he would like authorization to start the process to advertise and market those properties to the public. He noted the process will entail getting appraisals to establish an average value.

Attorney Schneider explained the process of selling property to the public.

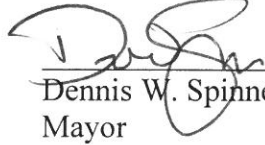
The Mayor appointed the Board of Public Works and Safety to review the properties at 612 Bretz Street and 711 E. 7th Street and hold a public hearing on the public sale of the properties.

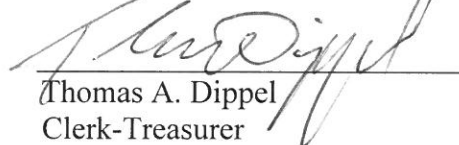
A motion was made by Spinner, seconded by Cox and carried to conduct a public hearing on the sale to the public of 612 Bretz Street and 711 E. 7th Street on May 3, 2018 at 8:30 in the Council Chambers of Huntingburg City Hall.

The Mayor informed the Board of the interest and offer of Habitat for Humanity to purchase the property at 804 E. 9th Street for \$3,000.00 after the City demolishes the building. Demolition costs are estimated at approximately \$6,000.00.

A motion was made by Cox, seconded by Neukam and carried to forward the request for Habitat for Humanity to purchase the property at 804 E. 9th Street to the Common Council.

There being no further business to come before the Board, a motion to adjourn was made by Spinner, seconded by Neukam and carried at 9:24 A.M.


Dennis W. Spinner
Mayor


Thomas A. Dippel
Clerk-Treasurer